

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

June 5, 2024

The regular monthly meeting of the Pulaski Township Board of Supervisors was held on June 3, 2024 at 7:00 pm in the Township Municipal Building 1172 State Route 208, Pulaski, PA 16143.

Members present were Keith Stowe, Kelly Smith and Virginia Zinza.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Keith Stowe.

This meeting is being recorded for the purpose of transcribing minutes at a later date.

Public comments regarding items listed on the Agenda: None.

A motion was made by Virginia Zinza and second by Kelly Smith to approve the minutes of the regular meeting held on May 6, 2024, with all Board members present, and as presented to the Board on May 8, 2024. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the payment of bills: General Fund – \$22,171.56; State Fund – \$14,509.87; Fire Fund – \$248.72 and Light Fund \$407.90. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve park rentals for May 25th, July 12th and July 27th. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Keith Stowe to reject high bid of \$3,500 for sale of the road grader and re-advertise the road grader for sale through Municibid. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to accept the high bid of \$4,900 for sale of the 2013 Ford Explorer from Aaron Atkins through Municibid. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve refund of taxes per Assessment Office Resolution to John E. and Connie M. Ratvasky in the amount of \$51.32 for Municipal/Road Tax and \$51.32 for Fire Tax (2022 and 2023). The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve refund of taxes per Assessment Office Resolution to Richard J. Kinkela, Jr. in the amount of \$33.52 for Municipal/Road Tax and \$33.52 for Fire Tax (2022 and 2023). The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve refund of taxes per Assessment Office Resolution to Alexander J. Mijavec (etal) in the amount of \$57.66 for Municipal/Road Tax and \$57.66 for Fire Tax (2022, 2023 and 2024). The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve refund of taxes per Assessment Office Resolution to Ida, Lauren, Linda and Lynne Verno in the amount of \$40.58 for Municipal/Road Tax and \$40.58 for Fire Tax (2022 and 2023). The Board voted all in favor; motion carried.

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A motion was made by Virginia Zinza and second by Kelly Smith to approve refund of taxes per Assessment Office Resolution to Artman Farms, LLC and Howard and Rhonda Artman in the amount of \$65.64 for Municipal/Road Tax and \$65.64 for Fire Tax (2022, 2023 and 2024). The Board voted all in favor; motion carried.

A motion was made by Keith Stowe and second by Virginia Zinza to accept and execute the Bid Acceptance Form for Repository Property Parcel ID #29-080701 a vacant lot situate along State Route 208, bid amount is \$501 submitted by Terri McCoy. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to appoint Sam Varano as a part-time employee, on an as needed basis, at a rate of \$17.50 per hour. The Board voted all in favor; motion carried.

ITEMS FOR DISCUSSION:

1. 1853 State Route 208 - The purchaser contacted us and advised that closing took place last Wednesday and he will be out at the property working this week. He wants to get the electric, sewer and water connected and then he'll start working on the roof. The Board advised we'll re-visit this at the November meeting to get a status update on the progress.
2. Heritage Hills Mobile Home Park - Residents in attendance at the meeting advised that someone showed up Friday with a brush hog and mowed the vacant lots that weren't being mowed, they still have a few lots that need to be mowed. They have not made any more progress on tearing down the old vacant trailers and they have not fixed the road yet and the potholes are getting bigger and there is still a water leak that is making the road break apart. The Solicitor advised that per the Ordinance the next step is to conduct an inspection and document all violations and a letter will be sent to the owners. If action is not taken a hearing will be held before the Board of Supervisors to determine what enforcement will be. When the inspection is done everything will need to be documented and photographed. There are some abandoned vehicles now in the park too. The Board advised the police can document the abandoned vehicles. A motion was made by Kelly Smith and second by Keith Stowe to conduct an inspection per the Ordinance and photograph and document violations. The Solicitor will send a letter to the owner. The Board voted all in favor; motion carried.

*Fire Department Report for the month of May, 2024 given by Fire Chief Guy Morse - structure fires - 0; MVAs - 1; Auto Alarm - 1; Service Calls - 0 (assist PD); trees/lines down: 2; brush fire: 1; mutual aid: 3 (structure fires); EMS Calls: 7; Total Calls: 14. Truck Hours Fire - 8, Man Hours Fire - 45; Man Hours EMS - 7, Truck Hours EMS - 3.5. Department performed traffic detail for the Memorial Day Parades. They received the extraction tool that we got a state fire grant for.

Road Department Report for the month of May, 2024 given by Vice Chairman Smith - Replaced culvert on Pulaski Mercer Road & Hillsville Road; Paved in cross pipes that were replaced on Cotton Road, Coffee Run Road (2); Hillsville Road, Deer Creek (2) and Pulaski-Mercer Road; Started spring mowing on Township roads; General Maintenance and repair on equipment.

Police Department Report for the month of May, 2024 given by Supervisor Zinza - Theft (\$200 and over - all other) - 1; Theft (\$50 to \$200 from Auto) - 1; Unauthorized Use of Motorvehicle - 1; Identity Theft - 1; Criminal Mischief to automobiles - 1; Criminal Mischief (other) - 2; Harassment - 1; Twp Ordinance Abandoned Vehicles - 1;

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Loitering Law (juvenile male) - 1; Twp Ordinance (all other) - 8; Motor vehicle accident - 2; Neighborhood Complaint - 1; Alarm - 1; Found Property - 1; Animal (other) - 1; Building Checks - Officer Initiated - 1; House Check - 4; Assist Fire Department - 1; Assist Other Police Agency - 4; Administrative Duty - 10; 911 Hangup - 3; Citation (traffic) - 9; Investigation/Follow-Up - 1; Property Return - 1; Patrol Check - Residence - 4; Suspicious Activity - 1; Traffic Detail - 2; Traffic Warning -1. Total Calls - 63.

Following is the report of taxes collected during the month of May, 2024:

Elected Tax Collector, Bradley Marshall:

Real Estate Taxes:	\$49,915.64
Fire Taxes:	\$56,155.09
Light Taxes:	\$2,586.80
Equipment Taxes:	\$6,239.45

Wage Taxes received from Berkheimer May, 2024:	\$70,555.05
Local Services Tax received from Berkheimer May, 2024 :	\$5,987.93

Following is the report of zoning permits issued by the Zoning Administrator, Mourice Waltz and building permits issued by the Building Code Official, Pennsylvania Construction Inspection, Inc. during May, 2024:

	<u>COST OF CONSTRUCTION</u>	<u>COST OF PERMITS</u>
2 Residential Additions	\$235,000.00	\$995.56
Garage Addition	\$34,000.00	\$335.70
Shed	\$7,250.00	\$66.00
Horse Barn	\$95,000.00	\$200.00
Total Cost of Construction	\$371,250.00	
Total Cost of Permits:	\$1,597.26	
Total Amount Collected:	\$1,796.26	

The difference in total cost of permits and amount collected is two (2) permit were issued in April, 2024 and not picked up and paid for until May, 2024.

Following is the Treasurer's Report. All balances are as of June 3, 2024.

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
General Fund	\$114,053.82	\$190,279.90	\$159,535.39	\$114,564.26
State Fund	\$225,291.67			
Fire Fund	\$4,272.47	\$582,504.17		
Light Fund	\$19,690.51			
Equipment Fund		\$23,567.96	\$30,844.49	
Gas Lease Funds		\$460,163.49	\$405,396.73	
Park Fund	\$1,576.34			

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Police Fund	\$1,050.87	
ARPA Fund		\$189,210.08

PUBLIC COMMENT:

Sam Varano - What is that status of the Roadmaster Duties? Chairman Stowe explained we got the revised description back from the Solicitor and it's been sent to PSATS for their review and comment and we're waiting to hear back from them.

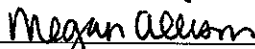
Tammy Abraham - How many police officers do we have? The Board explained right now we have 1 full-time and 4 part-time. She contacted the police a couple weeks ago and she couldn't get a hold of anyone and ended up calling the State Police. The Board explained in the future to contact 911 and they will dispatch our Department or the State Police to get you the quickest response. Mr. Varano asked if there was any intention to hire another full-time officer? The Board explained it's under consideration, they'll have contract negotiations coming up with the with the Police Department for a new contract.

Guy Morse - The Board brought up that the Heritage Hills administration questioned the sewer bill that they are being charged for public sewage at the mobile home park. If they didn't hook up to the public sewer, the maintenance and cost to put in their own system to service the park would cost them substantially more money to operate than what they are paying currently for public sewage.

Sam Varano stated from his past experience down here he'd like to see another full-time police officer hired and enough part-time officers to off-set hours. 24/7 coverage would be awfully expensive for this Township, we all know that but if we had 2 full-time and enough part-timers like we've had for years.

Next meeting is scheduled for July 1, 2024 at 7:00 p.m.

A motion was made by Kelly Smith and second by Virginia Zinza to adjourn the meeting. The Board voted all in favor; motion carried. The meeting adjourned at 7:34 p.m.



Megan Allison, Secretary