

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

March 6, 2024

The regular monthly meeting of the Pulaski Township Board of Supervisors was held on March 4, 2024 at 7:00 p.m. in the Township Municipal Building 1172 State Route 208, Pulaski, PA 16143.

Members present were Keith Stowe, Kelly Smith and Virginia Zinza.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Keith Stowe.

This meeting is being recorded for the purpose of transcribing minutes at a later date.

Public comment regarding items listed on the agenda: Dan Abramson had a question about Roadmaster Duties item on the agenda. William Beck asked if there was a reason that this is being done? Sam Varano asked if the Roadmaster Duties list would be read? The Board explained the job description is to clarify duties and have something in writing and the Solicitor clarified the job description will become a public record once it's approved by the Board of Auditors.

*Note: The Board of Supervisors conducted a road inspection on February 29, 2024.

*Note: On March 1, 2024 the Township received the Road Turnback Annual Maintenance payment from the Commonwealth of Pennsylvania in the amount of \$26,160.00. On March 4, 2024 the Township received the liquid fuels payment from the Commonwealth of Pennsylvania in the amount of \$180,828.42.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the minutes of the meeting held on February 5, 2024, with all Board members present, and as presented to the Board on February 8, 2024. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the payment of bills: General Fund - \$23,241.76; State Fund - \$7,691.79; Fire Fund - \$5,714.00; Light Fund - \$407.90. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to adopt Resolution No. 06-2024 re-appointing William H. Beck as alternate to the Zoning Hearing Board for a three (3) year term. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to re-appoint Barbara Taylor to a four (4) year term on the Planning Commission. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to re-appoint Nick Ceren to a four (4) year term on the Planning Commission. The Board voted all in favor; motion carried.

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A motion was made by Kelly Smith and second by Virginia Zinza to approve park rentals for March 2nd, March 9th, March 16th and March 24th. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to advertise to accept sealed bids for the following materials (all quantities are more or less):

1,100 ton #8 stone	250 ton Wearing Asphalt	5,000 gallon CRS-2P
100 ton 2A stone	250 ton Binder Asphalt	10,000 gallon off-road dyed diesel
100 ton #3 stone	35,000 gallon CRS-2	4,000 gallon unleaded gas
100 ton R4 Rip Rap		

Sealed bids will be opened at the April 1, 2024 regular meeting at 7:00 p.m. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to rescind previous approval to purchase sign post kits from Chemung Supply. The height of the post needed to be changed from 8' to 10' due to change in regulations of distance from ground to the bottom of the sign. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to purchase 130, 10' 2.5# sign post kits in the amount of \$47.20 per kit. The money will be paid from the State Fund. The Board voted all in favor; motion carried.

ITEMS FOR CONSIDERATION:

2024 County Liquid Fuels Application for Funding - The Board did the road inspection they will figure out what they want to apply for. A motion was made by Virginia Zinza and second by Kelly Smith to table this and schedule a special meeting for Monday, March 18, 2024 at 7:00 p.m. to approve the required documentation to make application for funding. The Board voted all in favor; motion carried.

Class Action Tax Assessment Appeal Settlement - Attorney Jones explained this involves several assessment appeals going back to 2016 that were consolidated into one case the short of it is there was a settlement agreement reached and several parcels are in Pulaski Township. The proposal is to address each of these cases some will stay the same and some parcels will be issued a refund the total refund under the settlement is \$325.62. This minimal amount resolves all the assessment appeal cases. The Solicitor received the settlement proposal and they are recommending that the Township accept the terms of the settlement which will result in a refund of \$325.62. A motion was made by Kelly Smith and second by Virginia Zinza to accept the settlement terms. The Board voted all in favor; motion carried.

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Schedule Street Sweeping - Everbrite provided a quote of \$170/hour (minimum of 4 hours). We typically schedule street sweeping for mid-April depending on the weather. A motion was made by Virginia Zinza and second by Kelly Smith to schedule street sweeping with Everbrite for two (2) days at \$170/hour for mid-April. The Board voted all in favor; motion carried.

Roadmaster Duties - The Board was provided with a job description from the Solicitor this afternoon, they'd like to review it in depth. A motion was made by Keith Stowe and second by Virginia Zinza to table this until next month so the Board can review the description drafted by the Solicitor. All voted in favor; motion carried.

Website Update - Supervisor Zinza gave an update on the website and how it's been operating. Upon trying to renew the website for a year after approval at the last meeting the promotion they had going on was not able to be used for the annual renewal because she had already signed up for one (1) month. So the website fee is \$15.99 per month and Supervisor Zinza wants to donate the cost of the website for the rest of the year. The website will still be owned by the Township she is just donating the cost for the remainder of the year. Several residents in the audience said they didn't believe she should have to pay for that out of her own pocket and the Board agreed but Supervisor Zinza advised she is happy to do it.

PA Narcotics Officers Annual Training Conference 4/3 - 4/5/24 - Chad asked the Board if he could attend this training in Harrisburg the DA is asking the task force to attend and the DA will incur all costs the Township will be responsible for Chad's wages while he attends. A motion was made by Kelly Smith and second by Keith Stowe to approve Chad attending training he will be paid 8 hours per day for April 3rd, 4th and 5th. The Board voted all in favor; motion carried.

Fire Department Report for February, 2024: Structure Fires – 1, MVA – 0, Auto alarms – 1, Service calls – 0, Trees/Lines down – 0, brush fires - 1, Mutual Aid – 5 (structure fires), Totals Fire calls – 15, man power hours for Fire was 37.7, Truck hours for Fire was 11.51; EMS Man Hours - 6, EMS Truck Hours - 6. The Department applied for and received a grant from the State Fire Commissioners it will be used to replace concrete in front of Station 2 and to purchase a vehicle extrication tool for the one engine.

Road Department Report for February, 2024: Treated Roads; Ditching on English Road and Rayner Road; Berming on Heather Heights and English Road; Back up edge on Heather Heights; Patching on English Road, Heather Heights Road, Marr Road, Cotton Road, North Street, North Street Ext., Coffee Run Road, Evergreen Road, Cherriwood Road and South Stateline Road; Changed blades and oil on side mower; Replace Driveway Culvert on Rayner Road; General Maintenance and repair on equipment.

Police Department Report for February, 2024 - DUI (alcohol) - 1; Disorderly Conduct Obscene Language - 1; Mental Health -2; Domestic Violent - 1; Alarm - 1; Animal (Other) - 1; House Check - 15; Assist Fire Department - 1; Assist Other Police Agency - 3; Assist EMS - 4; Assist AED -1; Department Service Fingerprinting - 1; Administrative Duty - 6; Training Received - 4; Animal Complaint - 2; Citation Traffic - 5; Disabled Vehicle - 1; Erratic Drive - 1; Meeting - 2; Patrol Check Residence - 9; Roadway Hazard - 3; Suspicious Activity - 1; Traffic Warning - 3.

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Following is the report of taxes collected during the month of February, 2024:

Elected Tax Collector, Bradley Marshall: No real estate taxes collected in February, 2024.

Wage Taxes received from Berkheimer February, 2024:	\$81,399.74
Local Services Tax received from Berkheimer February, 2024 :	\$5,560.45

Following is the report of zoning permits issued by the Zoning Administrator, Mourice Waltz and building permits issued by the Building Code Official, Pennsylvania Construction Inspection, Inc. during February, 2024:

	<u>COST OF CONSTRUCTION</u>	<u>COST OF PERMITS</u>
Pole Building	\$85,000.00	\$729.50
Residential Addition	\$45,000.00	\$206.90
Shop Addition	\$60,000.00	\$605.60
Detached Garage	\$25,000.00	\$377.30
Residential Addition/Pool House	\$127,641.00	\$366.10
Pole Building	\$35,000.00	\$147.00
Ag Building/Animal Housing	\$154,000.00	\$200.00
Total Cost of Construction	\$531,641.00	
Total Cost of Permits:	\$2,632.40	
Total Amount Collected:	\$890.40	

The difference in total cost of permits and amount collected is four (4) permits were issued in February, 2024 and not picked up and paid for at the end of the month.

Following is the Treasurer's Report. All balances are as of March 4, 2024.

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
General Fund	\$100,892.17	\$181,787.27	\$157,437.08	\$113,103.35
State Fund	\$275,965.58			
Fire Fund	\$1,071.75	\$546,332.85		
Light Fund	\$19,162.57			
Equipment Fund		\$19,003.73	\$30,559.89	
Gas Lease Funds		\$455,912.18	\$399,923.55	
Park Fund	\$1,573.76			
Police Fund	\$1,050.87			

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PUBLIC COMMENT:

Bill Beck - Brought up concern about what he read about money going missing in other communities. The Township needs to be cautious and cognizant. The Board confirmed all the accounts get audited every year and three (3) signatures must be on all checks.

Marcia McKnight - She lives in Heritage Hills Mobile Home Park and it needs cleaned up. They brought in new management and he is trying to clean it up but he's having problems with the owner. Is there anything the Township can do to try and get it cleaned up? The Board will send out another letter with the new Ordinance to the owner.

Dan Abramson - Mr. Abramson commented that neither Keith nor Kelly should get a cent from the Township for the remainder of their terms for the money they've lost this Township. He brought up several months back that he doesn't have cable on Coffee Run Road what is being done about that? The Board advised Comcast was contacted and they conducted a survey and gave an estimate on the cost.

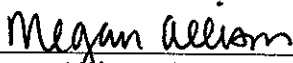
Guy Morse - Question for the Solicitor on the Tax Assessment Appeal refund who did the assessment on the properties initially? Attorney Jones responded it was done by the County Assessment Office and the challenge was that the assessment was changed due to a well pad on the property. The County and School will also be responsible for refunding money as well.

Jonathan Franko - Mr. Franko gave a long statement about a tax collection issue.

The Board explained the situation that happened at the conclusion of last month's meeting when Mr. Franko approached the Supervisors regarding this matter. The Solicitor's advice was that he needs to work this out with Sharp Collections directly.

Next meeting is scheduled for April 1, 2024 at 7:00 p.m.

A motion was made by Virginia Zinza and second by Kelly Smith to adjourn the meeting. The Board voted all in favor; motion carried. The meeting adjourned at 8:06 p.m.



Megan Allison, Secretary

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March 22, 2024

As advertised in the legal section of the New Castle News on March 14, 2024, the Pulaski Township Board of Supervisors held a special meeting on March 18, 2024 at 7:00 p.m. in the Township Municipal Building, 1172 S.R. 208, Pulaski, PA 16143.

Members present were Keith Stowe, Kelly Smith and Virginia Zinza.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Chairman Stowe.

This meeting is being recorded for the purpose of transcribing minutes.

Public comment regarding items listed on the agenda: None.

The Board discussed the County Liquid Fuels Program Application for Funding. Applicants can make two (2) separate applications for funding. There are a few projects being considered: tar and chipping project, paving project on S. Stateline Road, paving project on Marr Road, paving project on Woodland Drive.

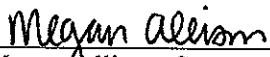
Guy Morse attended the meeting to answer any questions the Board may have. Lengthy discussion was had about possible projects, the schedule to get the work done and prep work needed. All funds must be expended from the general fund and will be reimbursed from the County upon receipt of invoices and proof of payment. Typically the County likes to see the money spent prior to the end of the year so any project applied for would need to be scheduled prior to the end of 2024 for completion.

A motion was made by Kelly Smith and second by Keith Stowe to adopt Resolution No. 7-2024 authorizing the Township to request funding from the Lawrence County Transportation Grant Improvement Program in the amount of \$96,206.90 to be used for tar and chipping projects and second application in the amount of \$97,924 to be used for paving projects on S. Stateline Road and Marr Road (State Route 208 to Woodland Drive) and designate Robert K. Stowe as Board Chairman to execute all documents and agreements between the Township and County to facilitate and assist in obtaining the requested funds. The Board voted all in favor; motion carried.

The next regular meeting is scheduled for April 1, 2024 at 7:00 p.m.

A motion was made by Virginia Zinza and second by Keith Stowe to adjourn the meeting. The Board voted all in favor; motion carried.

Adjournment time – 8:08 p.m.



Megan Allison, Secretary