

# PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY  
1172 STATE ROUTE 208  
PULASKI, PENNSYLVANIA 16143  
PHONE: 724-964-8891 FAX: 724-964-1028

February 8, 2024

The regular monthly meeting of the Pulaski Township Board of Supervisors was held on February 5, 2024 at 7:00 pm in the Township Municipal Building 1172 State Route 208, Pulaski, PA 16143.

Members present were Keith Stowe, Kelly Smith and Virginia Zinza.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Keith Stowe.

This meeting is being recorded for the purpose of transcribing minutes.

Note: The Board of Supervisors held an executive session with Solicitor Lou Perrotta on Tuesday, January 30, 2024 at 4:45 p.m. to discuss personnel and legal strategy.

Public comment regarding items listed on the agenda: None.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the minutes of the meeting held on January 2, 2024, with all Board members present, as presented to the Board on January 5, 2024. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve the payment of bills:  
General Fund \$17,990.26 State Fund - \$9,986.20 Fire Fund - \$275.00 Light Fund -- \$407.95  
The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to bid 600 tons of salt through COSTARS for the period of August, 2024 through July, 2025 season. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to adopt Resolution No. 03-2024 appointing Vern Eppinger to a three (3) year term on the Zoning Hearing Board. Chairman Stowe explained the Board was advised there may be a vacancy for his position initially and Vern decided that he wanted to be re-appointed to the position. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to rescind previous motion to approve purchase of weight limit signs and post kits from U.S. Municipal in the amount of \$10,861.76. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to purchase 10 ton weight limit signs from U.S. Municipal in the amount of \$37.60 per sign, need to purchase 130 signs. Money will be paid from liquid fuels account. Quotes received U.S. Municipal \$37.60, Chemung Supply \$45.00 and Stephenson Equipment \$52.75. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to purchase sign post kits from Chemung Supply in the amount of \$40.10 per kit, need to purchase 130 kits and money will be paid from liquid fuels. Quotes received: U.S. Municipal \$46.67 Chemung Supply \$40.10 and Stephenson Equipment \$54.45. The Board voted all in favor; motion carried.

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A motion was made by Kelly Smith and second by Virginia Zinza to approve lettering by Signs by Sam in the amount of \$600 on 2023 Ford Truck. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve light bar/LED lighting and installation by HKG Enterprise, LLC in the amount of \$3,040 on 2023 Ford Truck. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve purchase and installation of radio in the amount of \$415.50 by Lowry Communications on 2023 Ford Truck. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve purchase of spinner with hardware from U.S. Municipal in the amount of \$928.58. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve GPS installation in the 2023 Ford Truck at \$18.95/month. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve park rentals for February 3rd and February 10th. The Board voted all in favor; motion carried.

The Board reviewed quotes from Karski and ProTech to install cell communicator to existing alarm system. Karski has handled security at the building for years, the current system runs through the phone lines and they recommended a cell communicator to ensure it trips LEOC in the event of a problem given issues with the phone line connection. Karski submitted a quote for \$199 for installation and \$90 per quarter monitoring fee. ProTech submitted a quote for \$150 for equipment and installation and \$29.95 per month monitoring fee. A motion was made by Kelly Smith and second by Virginia Zinza to accept ProTech's bid in the amount of \$150 installed and \$29.95 monthly monitoring. The Board voted all in favor; motion carried.

The Board reviewed quotes for traffic cones one company quoted 7# and two companies quoted 10# only difference otherwise same height and reflective collars. Guy explained we have traffic cones go missing every year from the roads, they'll be set up around a construction site and the next day they're gone. U.S. Municipal \$26.70 Chemung Supply \$29.00 and Stephenson Equipment \$38.00. A motion was made by Virginia Zinza and second by Kelly Smith to purchase twelve (12) traffic cones from U.S. Municipal at \$26.70 per cone to be paid from the gas fund. The Board voted all in favor; motion carried.

At last month's meeting the Fire Department brought to the Board's attention they need to replace the 1985 brush truck, it won't pass inspection and they don't feel it's practical to sink money into a 1985 truck. Fire Chief Guy Morse explained the 1985 truck was given to the Department when he became a Fire Warden for this area and he had to attend a bunch of classes. The skid on the truck will be used for the new truck. The Fire Department got COSTARS quote from TriStar for a new truck to match the one that was purchased a couple years ago the price was \$51,000. The Fire Department is selling the ambulance and old brush truck and will use money from those sales to upfit the new brush truck with lighting and lettering. A motion was made by Kelly Smith and second by Virginia Zinza to allot \$51,000 to the Fire Department for purchase of the new brush truck 1/2 will be

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paid from the Fire Fund and 1/2 from the Gas Fund. Keith Stowe abstained from voting, the remaining Board members voted in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to list the V-box, Wabco Grader with a \$12,000 reserve and 2013 Ford Explorer with a \$2,000 reserve for sale on Municibid. As previously discussed bids will be received through March 31st and discussed at the April, 2024 meeting. The Board voted all in favor; motion carried.

## ITEMS FOR DISCUSSION:

Township Website Creation - Supervisor Zinza advised she has wanted to create a Township website to benefit the Township residents and get information out to the public. She went over the possibilities for the website. The cost would be \$59.40/year for the 1st year and \$191.88 after and including the web domain fee it would cost \$229.87 per year after the 1st year. Supervisor Zinza explained she would be responsible for maintaining the website as far as events and the Secretary would add information as well. Supervisor Zinza advised she will not seek compensation for creating or maintaining the website during her tenure as Supervisor. A motion was made by Kelly Smith and second by Keith Stowe to approve creating a website and paying the \$59.40 for the 1st year on a trial basis. The Board voted all in favor; motion carried.

Authorized Personnel Signage - There used to be signs installed around the garage area and we've had people walking through the garage. The Township doesn't want anyone to slip or trip and fall, the Solicitor advised the Township could put up authorized personnel signage. A motion was made by Kelly Smith and second by Virginia Zinza to purchase six (6) authorized personnel only signs. The Board voted all in favor; motion carried.

Hillsville Road Housing Modification and Rehabilitation Agreement - The Township received correspondence from an attorney representing a resident on Hillsville Road and they received a housing rehabilitation grant from Lawrence County Social Services, Inc. and they are estate planning and want to convey the property to their daughter however they intend to continue to reside in the home and in order to make the name transfer they must first have written consent of the Lender and the Municipality so they are requesting that the Township and Lawrence County Social Services. A motion was made by Keith Stowe and second by Virginia Zinza to respond that the Township approves of the transfer. The Board voted all in favor; motion carried.

2024 County Liquid Fuels Application for Funding - The Township just received notice that the County is accepting applications for their liquid fuels program. At this time each Municipality is eligible to submit two (2) applications and there is not a limit on the amount that can be requested. All applications must be submitted prior to 3:00 p.m. on March 25, 2024. The application consists of the Lawrence County Application for Assistance, Resolution passed by the governing body authorizing the application and completed MS-339 form. Vice Chairman Smith brought up possibly getting estimates on some paving on Marr Road. The Board discussed a couple drainage/stormwater issues one is on Cotton Road and the other is a box bridge on Maple Lane. The Board will schedule a road inspection before the March meeting to get ideas together and get pricing to make application before the deadline.

New Bedford Church Blessing Box - The Township was approached by the New Bedford Church they for years were donating food to the community through the Food Bank and now they have to pay to receive food from the

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Food Bank. The Church came up with an idea for a blessing box for the community it would be filled with food or other items available to anyone who needs it. They want to install one at the Township because it's a central location, it's well lit and is monitored by cameras. The Church would be responsible for installing and maintaining the box. There are two size options being discussed 22x19x12 or 36x28x18. The Board discussed that the best place for install would be by the steps at the side of the building. The Township needs to discuss with the attorney any liability the Township may have and possibly have the Church sign off that the Township will not have liability. A motion was made by Virginia Zinza and second by Kelly Smith to approve the installation of a blessing box by New Bedford Church. The Board voted all in favor; motion carried.

Fire Department Report for the month of January, 2024 given by Chief Morse: Structure Fires – 0, MVA – 4, Auto alarms – 1, Service calls – 0, Trees/Lines down – 0, brush fires - 0, Mutual Aid – 2 (structure fires), QRS Calls -- 7; Totals calls – 14, man power hours for Fire was 52.42, Truck hours for Fire was 20.5; Man hours/Truck hours for EMS: 7.

Road Department Report for the month of January, 2024 given by Vice Chairman Smith: Treated roads; Ditching on Deer Creek, Johnson Road and Garner Road; Back up shoulder on Johnson Road; General Maintenance and repair on equipment.

Police Report - Fraud - 1; Fraud - Access Device Fraud - 1; Motorvehicle Accident - 1; Mental Health - 2; PFA violation - 1; Alarm - 1; Suspicious Auto - 1; Missing Adult - 1; House Check - 2; Assist Other Police Agency - 7; Assist EMS - 1; Department Service (fingerprinting) - 1; Follow-Up Information - 1; Administrative Duty - 7; Training Received - 2; 911 Hang up - 1; Animal Complaint - 1; Assist Public - 1; Crash-Reportable - 1; Check Welfare - 1; Court Hearings - 2; Crash (non-reportable) - 1; Domestic Non-Violent - 1; Drug Task Force - 1; Investigation Follow-Up - 2; Meeting - 2; Motorvehicle pursuit - 1; Police Information - 1; Patrol Check (residence) - 3; Roadway Hazard - 2; Request to Speak to Officer - 2; Suspicious Activity - 1; Traffic Warning - 1. Total calls 55.

### Following is the report of taxes collected during the month of January, 2024:

Elected Tax Collector, Bradley Marshall: No real estate taxes collected in January, 2024.

Wage Taxes received from Berkheimer January, 2024: \$19,497.75  
Local Services Tax received from Berkheimer January, 2024 : \$541.64

Following is the report of zoning permits issued by the Zoning Administrator, Mourice Waltz and building permits issued by the Building Code Official, Pennsylvania Construction Inspection, Inc. during January, 2024:

No permits issued in the month of January, 2024.

### Following is the Treasurer's Report. All balances are as of February 5, 2024.

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
General Fund	\$100,288.02	\$132,304.90	\$156,758.07	\$112,645.71
State Fund	\$76,434.92			
Fire Fund	\$7,676.61	\$546,332.85		

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	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
Light Fund	\$19,570.47			
Equipment Fund		\$18,948.22	\$30,470.63	
Gas Lease Funds		\$457,965.94	\$398,198.12	
Park Fund	\$1,572.95			
Police Fund	\$1,050.87			

## PUBLIC COMMENT:

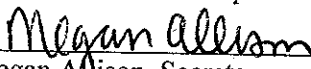
Rick Suders - Heritage Hills demolished one trailer and demolition has since halted. Tony Carbone or his daughter are now the Park Manager and right now they are not maintaining any office hours they come in the morning and collect the checks and go to the bank but otherwise they keep a low profile.

Sgt. Joseph Olayer - He has been moving around the meetings to introduce himself he took over in September for the State Police. If anyone has any questions for him he left his contact information. Guy Morse wanted to thank him for his troopers professionalism on scene at calls, he appreciates hearing that he has a young group. The Board thanked him for the State Police help in the Township and brought to his attention complaints of speeding on US 422 and issues with truck traffic.

Next meeting is scheduled for March 4, 2024 at 7:00 p.m.

A motion was made by Kelly Smith and second by Virginia Zinza to adjourn the meeting. The Board voted all in favor; motion carried. The meeting adjourned at 8:00 p.m.

The Board will have a public hearing immediately following this meeting for the Ag Security Area request for addition of property by Steve and Molly Slick.

  
Megan Allison, Secretary