

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

July 3, 2024

The regular monthly meeting of the Pulaski Township Board of Supervisors was held on July 1, 2024 at 7:00 pm in the Township Municipal Building 1172 State Route 208, Pulaski, PA 16143.

Members present were Keith Stowe, Kelly Smith and Virginia Zinza.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Keith Stowe.

This meeting is being recorded for the purpose of transcribing minutes at a later date.

Public comments regarding items listed on the Agenda: Dan Abramson asked if the Road Department job was going to be advertised or was it going to be another political appointment? The Roadmaster Duties that were previously outlined has that changed? Supervisor Zinza said yes, changes were made to the original draft. It pretty much requires a test to become a roadmaster according to the paperwork. It also states that must be able to learn to run and operate equipment effectively and safely, are we a training facility now? Who is training them to do their job?

Note: The Township received payment from the Commonwealth of Pennsylvania in the amount of \$82,046.06 representing the Township's allocation for Act 13 UGWF for reporting year 2023.

A motion was made by Virginia Zinza and second by Kelly Smith to approve the minutes of the regular meeting held on June 3, 2024, with all Board members present, and as presented to the Board on June 6, 2024. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve the payment of bills: General Fund - \$9,477.93; Fire Fund - \$1,461.79 and Light Fund - \$408.19. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve insurance renewal with EMC Insurance effective July 1, 2024 through July 1, 2025. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to accept the resignation of Carl Fette effective June 17, 2024. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to adopt Resolution No. 09-2024 providing for supplemental appropriations to the 2024 budget to accommodate receipt of Act 13 money from the Commonwealth of Pennsylvania. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to adopt Resolution No. 10-2024 to enter into an Agreement with Comcast to provide internet service to un-served area of Coffee Run Road in the amount of \$10,561 with funds for the project to be paid from the American Rescue Plan funds. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Keith Stowe to approve refund of taxes per Assessment Office Resolution to Cornelis Kester G & JM Trust in the amount of \$51.48 for Municipal/Road Tax and \$51.48 for Fire Tax (2022 and 2023). The Board voted all in favor; motion carried.

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A motion was made by Virginia Zinza and second by Kelly Smith to approve the refund of taxes per Assessment Office Resolution to Franklin and Lorrie Chrastina in the amount of \$91.80 for Municipal/Road Tax and \$91.80 for Fire Tax (2022, 2023 and 2024). The Board voted all in favor; motion carried.

The Board reviewed bids through Municibid for the road grader. High bid was \$3,800 and the reserve was set at \$12,000. A motion was made by Virginia Zinza and second by Kelly Smith to reject the bids received and re-advertise the grader to accept sealed bids to be opened at the next regular meeting and lower the reserve price to \$10,000. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to hire Cameron Lewis as a part-time employee, on an as-needed basis, at a rate of \$14.00 per hour. The Board voted all in favor; motion carried.

ITEMS FOR CONSIDERATION:

Roadmaster Duties - Supervisor Zinza read the revised Roadmaster Duties description with revisions made per the Solicitor. Supervisor Zinza wanted to piggyback off a comment that Mr. Abramson made about learning the job. She's never done road construction and she's new to the Supervisor position and she's learned a lot being around Guy he's very knowledgeable about his position and how to run equipment. It is a training position people who have been around a long time train the newcomers, different places have different equipment and things like that. Mr. Abramson advised he disagrees with that statement he thinks if a Township Supervisor wants to be a roadmaster we shouldn't have to train them for the position. Barb Taylor commented that we don't have working Township Supervisors like a lot of places do. Mr. Abramson stated he sees the day coming when we do. Vern Eppinger stated it used to be that when you were elected as a Supervisor you had to work on the roads. Chairman Stowe stated he's been trained on new equipment we've got over the years and it's taken 10-15 minutes and this is a part-time position and the hours per week are limited except in emergency situations. A motion was made by Kelly Smith and second by Virginia Zinza to accept the Roadmaster Job Description as drafted by the Solicitor and forward on to the Auditor's for their review and approval. The Board voted all in favor; motion carried.

Hiring of Police Officer - The Board discussed advertising this in the paper to accept applications. The Solicitor will review the contract to see if there is a requirement to post the position internally. A motion was made by Kelly Smith and second by Virginia Zinza to post the position for ten (10) days internally pending Solicitor review and advertise in the paper to accept applications for a full-time police officer. The Board voted all in favor; motion carried.

Hiring of Road Department employee - The Road Department contract requires that positions be posted internally for at least seven (7) calendar days and then it can be advertised in the paper to accept applications for a full-time road department employee. A motion was made by Kelly Smith and second by Virginia Zinza to post the position internally for 7 days and then advertise in the paper to accept applications. The Board voted all in favor; motion carried.

Heritage Hills Update - Mr. Suders advised that new consultants have been brought in from Kentucky to collect rent and handle maintenance. They have a vehicle now and the mower has been fixed. They have a roller and they are talking about patching the potholes throughout the park. Hopefully they can come to the next meeting and give an update on their progress. The Solicitor has sent a letter out to the owners and someone called their office and they returned the call and they weren't available so he will follow-up to see what their intentions are. Another resident reported that the first time she met the new managers they were breaking into the trailer next to hers and they were removing items from the trailer

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and they were very rude. Supervisor Zinza stated that some people go through LCAP for rent assistance and they are required to have inspections and sometimes the DEP will condemn the trailer. Supervisor Zinza explained the inspection was conducted by herself and Lt. Adams and they photographed and documented violations. William Beck asked if the trailers are deemed unlivable who deems them to be unlivable? Mr. Beck asked why we don't forward these issues on to those agencies to deal with? Chairman Stowe stated the Township is trying to get the owner to take responsibility for the mess at the trailer park, not the taxpayers. The Solicitor explained the even if the DEP condemns a trailer there is a window for the owner to rehab the trailer and the state agencies move pretty slowly so it could be awhile before anything happens. A resident reported that the people are working on electrical and plumbing that aren't certified to be doing that work.

*Fire Department Report for the month of June, 2024: Structure Fires – No fire report available.

Road Department Report for the month of June: Finished mowing; Weed whacked all guard rail; Clean up down trees from storm; Ditch work on N. Valley View Road; Spread limestone sand during hot weather on tar spots; General Maintenance and repair on equipment.

Police Department Report - Theft (\$200 and over from buildings) - 1; Theft (\$50 to \$200 retail theft) - 1; Fraud - 1; Public Drunkenness - 1; Township Ordinance (all other) - 1; Motor vehicle Accident - 1; Mental Health - 4; Noise/Loud Music - 1; Suspicious Auto - 2; Assist Other Police Agency - 1; Assist EMS - 4; Administrative Duty - 1; Training Received - 1; 911 Hangup - 2; Citation (Traffic) - 10; Check Welfare - 1; Disabled Vehicle - 1; Property Return - 1; Roadway Hazard - 3; Shots Fired - 1; Traffic Warning - 4. Total calls - 44.

Following is the report of taxes collected during the month of June, 2024:

Elected Tax Collector, Bradley Marshall:

Real Estate Taxes:	\$2,002.98
Fire Taxes:	\$2,253.35
Light Taxes:	\$30.60
Equipment Taxes:	\$250.37

Wage Taxes received from Berkheimer June, 2024:	\$13,643.82
Local Services Tax received from Berkheimer June, 2024 :	\$920.71

Following is the report of zoning permits issued by the Zoning Administrator, Mourice Waltz and building permits issued by the Building Code Official, Pennsylvania Construction Inspection, Inc. during June, 2024:

	<u>COST OF CONSTRUCTION</u>	<u>COST OF PERMITS</u>
Shed	\$2,000.00	\$52.00
Residential Addition	\$50,000.00	\$220.54
Covered Porch Addition	\$15,000.00	\$149.50
Detached Garage	\$22,000.00	\$122.00
House Demolition		\$174.50
Total Cost of Construction	\$89,000.00	

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Total Cost of Permits: \$718.54
Total Amount Collected: \$544.00

The difference in total cost of permits and amount collected is two (2) permit were issued in June, 2024 and have not been picked up and paid for.

Following is the Treasurer's Report. All balances are as of July 1, 2024.

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
General Fund	\$113,167.02	\$225,307.28	\$160,241.88	\$115,044.03
State Fund	\$223,766.24			
Fire Fund	\$4,081.85	\$640,829.17		
Light Fund	\$21,890.91			
Equipment Fund		\$30,127.61	\$30,931.73	
Gas Lease Funds		\$543,527.72	\$407,192.00	
Park Fund	\$1,577.13			
Police Fund	\$1,050.87			
ARPA Fund		\$189,745.27		

NOTE: Balances do not reflect taxes collected from elected tax collector as they have not yet been deposited.

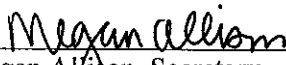
PUBLIC COMMENT:

Dan Abramson - There's a lot of money sitting in the gas fund account it would be nice to spend some of that money on some recreation in the Township. The Board explained they have been discussing putting in a walking trail and revamping the park. Mr. Abramson advised he has a copy of the Pennsylvania Labor Relations paperwork wherein Kelly Smith violated the Police Department's union contract when he told them that if they filed a grievance he would fire the Officer in Charge and it cost the Township \$3,203.95 who's paying for this? The Solicitor advised that the complaint was filed against the Township it was not filed against any individual Supervisor. In discussing the Court's decision with the Supervisors there was no interest in trying to appeal it or move forward any further and it's been resolved. Mr. Abramson provided photographs of properties asking the Board when they're going to start enforcing the junk ordinance and get stuff cleaned up? The Board explained we've sent out numerous letters over the last several months.

Supervisor Zinza - The Board would like to thank Carl for his years of service with the Township.

Next meeting is scheduled for August 5, 2024 at 7:00 p.m.

A motion was made by Virginia Zinza and second by Kelly Smith to adjourn the meeting. The Board voted all in favor; motion carried. The meeting adjourned at 7:56 p.m.


Megan Allison, Secretary