

# PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY  
1172 STATE ROUTE 208  
PULASKI, PENNSYLVANIA 16143  
PHONE: 724-964-8891 FAX: 724-964-1028

April 3, 2024

The regular monthly meeting of the Pulaski Township Board of Supervisors was held on April 1, 2024 at 7:00 pm in the Township Municipal Building 1172 State Route 208, Pulaski, PA 16143.

Members present were Keith Stowe, Kelly Smith and Virginia Zinza.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Keith Stowe.

This meeting is being recorded for the purpose of transcribing minutes at a later date.

Public comments regarding items listed on the Agenda: Dan Abramson had a question about the American Rescue Plan fund.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the minutes of the regular meeting held on March 5, 2024, with all Board members present, and as presented to the Board on March 7, 2024. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve the minutes of the special meeting held on March 18, 2024, with all Board members present, and as presented to the Board on March 22, 2024. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the payment of bills: General Fund – \$13,577.55; State Fund – \$10,594.00; Fire Fund – \$3,519.92 and Light Fund – \$407.90. The Board voted all in favor; motion carried.

As advertised in the New Castle News on March 8th and March 14, 2024 the Board opened sealed bids for summer materials, all quantities approved are more or less:

Bids received for 1,100 ton #8 Stone:

<b>McClymonds Supply &amp; Transit</b>	<b>\$27.50/ton Delivered</b>
East Fairfield Coal Company	\$28.75/ton Delivered

Bids received for 100 ton 2A Stone:

<b>McClymonds Supply &amp; Transit</b>	<b>\$20.45/ton Delivered</b>
East Fairfield Coal Company	\$23.25/ton Delivered

Bids received for 100 ton #3 Stone:

<b>McClymonds Supply &amp; Transit</b>	<b>\$24.95/ton Delivered</b>
East Fairfield Coal Company	\$27.25/ton Delivered

Bids received for 100 ton R4 Rip Rap:

<b>McClymonds Supply &amp; Transit</b>	<b>\$24.95/ton Delivered</b>
East Fairfield Coal Company	\$29.25/ton Delivered

# PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY  
1172 STATE ROUTE 208  
PULASKI, PENNSYLVANIA 16143  
PHONE: 724-964-8891 FAX: 724-964-1028

April 3, 2024

A motion was made by Kelly Smith and second by Virginia Zinza to accept bid from McClymonds Supply & Transit for #8 washed stone at \$27.50/ton delivered, 2A stone at \$20.45/ton delivered, #3 stone at \$24.95/ton delivered and R4 rip rap at \$24.95/ton delivered (all quantities approved are more or less). The Board voted all in favor; motion carried.

## Bids received for 30,500 gallon CRS-2:

Midland Asphalt	\$2.40/gallon delivered
Suit Kote Corporation	\$2.434/gallon delivered
Russell Standard	\$2.63/gallon delivered

## Bids received for 5,000 gallon CRS-2P:

Midland Asphalt	\$2.73/gallon delivered
Suit Kote Corporation	\$2.85/gallon delivered
Russell Standard	\$2.87/gallon delivered

A motion was made by Virginia Zinza and second by Kelly Smith to approve the bid from Midland Asphalt as low bid for 30,500 gallon of CRS-2 at \$2.40 per gallon delivered and 5,000 gallon of CRS-2P at \$2.73 per gallon delivered (all quantities approved are more or less). The Board voted all in favor; motion carried.

## Bids received for 4,500 gallon CRS-2 (FOB pick up only):

Russell Standard	\$2.10/gallon FOB
Midland Asphalt	\$2.43/gallon FOB
Suit Kote Corporation	\$2.438/gallon FOB

A motion was made by Kelly Smith and second by Virginia Zinza to approve the bid from Russell Standard as low bid for 4,500 gallon of CRS-2 at \$2.10 per gallon FOB pick up (all quantities approved are more or less). The Board voted all in favor; motion carried.

## Bids received for 250 Superpave Wearing:

Lindy Paving	\$91.10/ton Delivered and \$77.10/ton FOB
--------------	---

## Bids received for 250 Superpave Binder:

Lindy Paving	\$83.60/ton Delivered and \$69.60/ton FOB
--------------	---

A motion was made by Kelly Smith and second by Virginia Zinza to approve the bid from Lindy Paving as low bid for 250 ton of superpave wearing asphalt at \$91.10/ton delivered and \$77.10/ton FOB and 250 ton superpave binder at \$83.60/ton delivered and \$69.60/ton FOB (all quantities approved are more or less). The Board voted all in favor; motion carried.

## Bids received for 10,000 gallon Diesel (off road):

Glassmere	\$3.799
-----------	---------

# PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY  
1172 STATE ROUTE 208  
PULASKI, PENNSYLVANIA 16143  
PHONE: 724-964-8891 FAX: 724-964-1028

April 3, 2024

Bids received for 4,000 gallon Gas (87 octane):

**Glassmere                \$3.399**

A motion was made by Kelly Smith and second by Virginia Zinza to accept the bid for 10,000 gallon off-road diesel at \$3.799/gallon (fixed price) and 4,000 gallon Unleaded 87 gas at \$3.399/gallon (fixed price). The Board voted all in favor; motion carried.

The Board reviewed bids placed through Municibid for the Road Grader. The \$12,000 reserve was not met, high bid was \$4,000. A motion was made by Kelly Smith and second by Virginia Zinza to re-advertise the road grader for sale and keep the reserve at \$12,000. The Board voted all in favor; motion carried.

The Board reviewed bids placed through Municibid for the E2020 XT V-Box. High bid was \$976.00 placed by Robert Wiest. A motion was made by Virginia Zinza and second by Kelly Smith to accept the \$976.00 bid for sale of the E2020 XT V-Box. The Board voted all in favor; motion carried.

The Board reviewed bids placed through Municibid for the 2013 Ford Explorer. Reserve set at \$2,000, high bid was \$3,100 placed by Luis Ossers. A motion was made by Kelly Smith and second by Virginia Zinza to accept the \$3,100 bid for sale of the 2013 Ford Explorer. Question was asked about if buyer doesn't respond what happens? Solicitor Jones advised that the Board could accept the next highest bid. The Board voted all in favor; motion carried.

The Board reviewed the Final Plan Lot Consolidation for Brian B. and Jodi K. Kelly as previously approved by the Planning Commission at their March 28, 2024 meeting. A motion was made by Kelly Smith and second by Keith Stowe to approve the Kelly Final Plan Lot Consolidation. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to adopt Resolution No. 08-2024 to enter into an Agreement with Comcast to provide internet service to an un-served area of Coffee Run Road in the amount of \$7,109.00 with funds for the project to be paid from the American Rescue Plan funds. The Board voted all in favor; motion carried.

Chairman Stowe read the list of roads for summer roadwork for 2024 - Ambrosia Road, Canterbury Road, Coffee Run Road (west), English Road, Fair Acres Road, North Street/North Street Ext., South Stateline Road, Heather Heights Road (Cotton to Wilmington line) and Willowbrook Drive. A motion was made by Kelly Smith and second by Virginia Zinza to approve summer roadwork weather and funding permitting. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve park rental for July 13th. The Board voted all in favor; motion carried.

# PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY  
1172 STATE ROUTE 208  
PULASKI, PENNSYLVANIA 16143  
PHONE: 724-964-8891 FAX: 724-964-1028

April 3, 2024

## ITEMS FOR CONSIDERATION:

Roadmaster Duties - Supervisor Zinza read the description prepared by the Township Solicitor for review by the Supervisors. The Solicitor has drafted something similar for other municipalities so that's what this was based off of so there is something in writing. Sam Varano asked if it was a description for an employee for the road department or roadmasters? Attorney Jones explained it is written as a roadmaster description. Mr. Varano continued that he always under the impression that in the Second Class Township Code a roadmaster could only work on the roads and road equipment. Attorney Jones explained there is not a whole lot in the Second Class Township Code that addresses roadmasters specifically that's part of the reason why the Township wanted this put together. This is standard practice for many municipalities and many in Lawrence County have these same descriptions in place just to make sure that everyone is on the same page as to what is expected of a roadmaster. Mr. Varano questioned so a roadmaster could become a full-time employee of the Township and work 40 hours a week? Is this approved by Teamsters? Dan Abramson stated you're stretching the rules and he'll be glad to take it to the State Ethics Commission and see how it comes out. William Beck addressed Kelly Smith directly about comments made during the election about his long range program about having a man with full-time paid position with the Township. Vice Chairman Smith clarified he'd like down the road see a third person working full-time with the road crew, not the Supervisors, to help the guys get work done. Mr. Abramson said then hire someone, there are lots of people looking for a job. A motion was made by Virginia Zinza and second by Kelly Smith to table this to discuss with Teamsters and review the bargaining agreement. The Board voted all in favor; motion carried.

Landscaping at Township Park - The last several years A & L has done the landscaping at the Township Park and last year they charged \$650. Megan called and talked to Kevin and he said this year due to rising cost of materials it would be \$725. A motion was made by Kelly Smith and second by Virginia Zinza to have A & L do the landscaping at the Township Park at a cost of \$725. The Board voted all in favor; motion carried.

Donation to Laurel Conservation Club (fish) - We've received \$1,610 in donations so far, we may receive a few more donations, last year the Township donated \$300 for a total donation to the Conservation Club in the amount of \$1,900. A motion was made by Virginia Zinza and second by Kelly Smith to make a \$390 donation to the Laurel Conservation Club to send with other donations received for the fishing area. The Board voted all in favor; motion carried. Dan Abramson thanked the Board for taking care of the fishing area.

A motion was made by Virginia Zinza and second by Keith Stowe to amend the agenda to add an item the resignation of Randall Courson. The Board voted all in favor; motion carried. Randall Courson submitted a letter of resignation effective April 1, 2024. The Board asked if there was any public comment. Sam Varano wanted to thank Randy for joining Sam was a Supervisor when he joined the Department and thank him for his service. A motion was made by Virginia Zinza and second by Keith Stowe to accept the resignation of Randall Courson effective April 1, 2024. The Board voted all in favor; motion carried.

\*Fire Department Report for the month of March, 2024 given by Guy Morse: 0 structure fires; 1 MVA; 3 alarms; 1 service calls; 1 trees down; 2 brush fire; 2 mutual aid; 10 EMS calls. Fire - 28.56 man hours, truck

# PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY  
1172 STATE ROUTE 208  
PULASKI, PENNSYLVANIA 16143  
PHONE: 724-964-8891 FAX: 724-964-1028

April 3, 2024

hours - 10.5; EMS man hours 7.8, truck hours 7. The Department has a couple new members joining and four (4) members currently attending the County Fire Academy.

Road Department Report for the month of March given by Vice Chairman Smith: Treated Roads; Ditching on Rayner Road and S. Valley View; Shoulder/Berming work on Canterbury Road; Replaced driveway culvert on Rayner Road; Prepped mowers for spring mowing; Tree removal on Canterbury Road; Installation of 10' Weight Limit Signs on various roads; General Maintenance and repair on equipment.

Police Department Report - Theft (\$200 and over) - 2; Fraud - 2, Trespassing of real property - 1; Township Ordinance (abandoned vehicles) - 1; Twp Ordinance (all other) - 4; mental health - 4; Alarm - 1; Assist other police or agency - 2; Assist EMS - 3; Follow-Up Information - 1; Administrative Duty - 3; Training Received - 1; Animal Complaint - 1; Assist Public - 1; Crash Reportable - 1; Citation (traffic) - 5; Court Hearings - 1; Escort - 1; Overdose - 1; Patrol Check Residence - 1; Roadway Hazard - 2; Suspicious Activity - 2; Traffic Warning - 4; Township Business - 1. Total Calls - 45.

### Following is the report of taxes collected during the month of March, 2024:

Elected Tax Collector, Bradley Marshall: No real estate taxes collected in March, 2024.

Wage Taxes received from Berkheimer March, 2024:	\$16,863.73
Local Services Tax received from Berkheimer March, 2024 :	\$175.73

Following is the report of zoning permits issued by the Zoning Administrator, Mourice Waltz and building permits issued by the Building Code Official, Pennsylvania Construction Inspection, Inc. during March, 2024:

	<u>COST OF CONSTRUCTION</u>	<u>COST OF PERMITS</u>
Ag Building/Beef Barn	\$200,000.00	\$200.00
Total Cost of Construction	\$200,000.00	
Total Cost of Permits:	\$200.00	
Total Amount Collected:	\$1,129.50	

The difference in total cost of permits and amount collected is four (4) permits were issued in February, 2024 and not picked up and paid for until March, 2024.

### Following is the Treasurer's Report. All balances are as of April 1, 2024.

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
General Fund	\$101,256.07	\$150,093.68	\$158,106.68	\$113,593.92
State Fund	\$263,666.35			
Fire Fund	\$1,797.59	\$544,538.56		
Light Fund	\$18,774.80			
Equipment Fund		\$19,059.40	\$30,649.12	
Gas Lease Funds		\$457,248.83	\$401,766.23	

# PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY  
1172 STATE ROUTE 208  
PULASKI, PENNSYLVANIA 16143  
PHONE: 724-964-8891 FAX: 724-964-1028  
April 3, 2024

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
Park Fund	\$1,574.57			
Police Fund	\$1,050.87			
ARPA		\$188,011.63		

## PUBLIC COMMENT:

Dan Abramson - There is a junkyard on Marr Road in Frizzleburg and a house on Valley View and Marr is a mess. The Board advised there have been letters sent out recently about properties that are a mess with garbage and junk vehicles. Mr. Abramson asked Kelly Smith where he works? Vice Chairman Smith advised he works for a herbicide company. The V-Box that you took bids for he doesn't recall any motion about selling a v-box. The Board explained it was approved to advertise for sale on Municibid at the February meeting. Mr. Abramson said since Mr. Courson retired how many full-time officers do we have? The Board explained we have 1 right now. Mr. Abramson asked if another full-time would be hired? The Board explained they are in discussions with Chad. Mr. Abramson asked if there were findings from the Police Department account audit? The Board advised the account was not audited. Mr. Abramson thanked the Board for getting internet down Coffee Run Road.

Sam Varano - Did the Township make application to the County for Liquid Fuels money? Yes, two applications were submitted to request funding.

Nick Ceren - Is there an expiration on the American Rescue Funds? The Board explained the money has to be allocated by the end of this year and spent before December 31, 2026. Can it be used to expand sewer? The Solicitor advised there are limitations but sewer infrastructure is an allowable expense.

Next meeting is scheduled for May 6, 2024 at 7:00 p.m.

A motion was made by Virginia Zinza and second by Kelly Smith to adjourn the meeting. The Board voted all in favor; motion carried. The meeting adjourned at 7:56 p.m.

  
\_\_\_\_\_  
Megan Allison, Secretary