

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

December 30, 2024

As advertised in the legal section of the New Castle News on December 11, 2024 the Board of Supervisors held an end of the year meeting on December 23, 2024 at 6:00 p.m. to conclude 2024 business, adopt the 2025 budget and take care of any other business brought before the Board. The meeting took place in the Township Municipal Building, 1172 SR 208, Pulaski, PA 16143.

Members present were Keith Stowe, Kelly Smith and Virginia Zinza.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Chairman Stowe.

This meeting is being recorded for the purpose of transcribing minutes at a later date.

NOTE: The Supervisors held a brief executive session just prior to the 6:00 p.m. meeting with the Township Solicitor to discuss police contract negotiations.

Public comment: None.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the minutes of the meeting held on December 2, 2024, with all Board members present, and presented to the Board on December 5, 2024. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve the payment of bills: General Fund \$60,011.82 (\$50,000 for PTMA grinder pumps) and Fire Fund \$2,868.50. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to authorize participation in the drug and alcohol pool for CDL employees with On Demand Drug Testing for the year 2025. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Keith Stowe to adopt Resolution No. 17-2024 setting the following taxes for year 2025: A Tax Levy setting the General Tax at .8 mills on each dollar of assessed valuation, setting the Fire Tax at .9 mills on each dollar of assessed valuation and fixing the Street Light Tax rate at .51 cents for improved footage and .17 cents for unimproved footage and setting the Equipment Tax at .1 mills. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to re-enact the a \$5.00 Per Capita Tax for the year 2025, under Act 511 on each person over 18 years of age; exemption for the provision of the Township Per Capita Ordinance are those persons whose income from all sources is less than \$3,200.00 per year, such person to include marital entities. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to re-enact the 1% Earned Income Tax for the year 2025 on all residents and non-residents, of which ½ of the 1% is shared with the Wilmington Area School District. The Board voted all in favor; motion carried.

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A motion was made by Kelly Smith and second by Virginia Zinza to re-enact the \$52.00 Local Services Tax for the year 2025, of which \$5.00 is remitted to Wilmington Area School District, for residents and non-residents whose annual income is \$12,000.00 or more per year. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to re-enact the 1% Real Estate Transfer Tax for the year 2025, which is equally shared with Wilmington Area School District. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to review and approve the Fixed Amount Federal Subaward Grant Agreement for broadband expansion with Comcast Cable Communications Management, LLC. This is relative to the previously approved broadband expansion projects on High Hill, State Route 551 and Coffee Run Road. Comcast changed how they invoice for these projects and given the December 31st deadline for obligating American Rescue Funds they prepared the Agreement which was reviewed by the Solicitor. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to adopt the 2025 budget as follows:

GENERAL FUND	\$1,417,083.00
STATE FUND	\$362,425.74
FIRE FUND	\$763,000.00
LIGHT FUND	\$26,575.00
EQUIPMENT FUND	\$62,500.00
PARK FUND	\$1,580.00
GAS FUND	\$940,000.00

TOTAL 2025 BUDGET----- \$3,573,163.74

(NOTE: The above amounts are subject to change because interest earnings will not be posted to the interest bearing accounts until December 31, 2024. Equipment, Park and Gas funds are capital reserve funds).

The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve park rental for December 29th. The Board voted all in favor; motion carried.

The Board reviewed and considered bids received for playground upgrades and installation at the Township Park. There were several bids received and the Park Committee reviewed all of them. If the equipment is purchased through COSTARS it does not have to be advertised to bid. Playgrounds Etc, LLC bid is \$90,065; Snider Recreation, Inc. bid is \$98,822.62 and Sports and Recreation Associates, LLC bid is \$97,900. Playgrounds Etc, LLC is a COSTARS vendor and they have the cheapest bid. Supervisor Zinza did have a company come out and do an inspection of the equipment and they are under the assumption the merry go round doesn't have a speed limiter and they aren't made anymore because of safety reasons and they also mentioned there is not proper surfacing around the equipment. The Building Inspector also looked at equipment with Vice Chairman Smith and he got on the equipment himself to test it out. The merry go round brake works and the only thing he noted was the handicap swing the strap needs to be replaced. The stainless bolts are all intact and all motion pivots all work fine. Supervisor Zinza advised she doesn't

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think that kind of merry go round is safe and that's why they aren't made anymore she'd like to see it removed. Sam Varano brought up that at last month's meeting Supervisor Zinza told him that the bolts are rusted and there is a chunk of metal hanging off the merry go round. Sam advised he went up to the Park the next day and took pictures and there no metal hanging from the merry go round and he called Megan and asked her to have you contact him or meet him up at the Park and he has not heard back yet. Supervisor Zinza apologized she thought Kelly had spoke to you about it. The Board took into consideration the request to keep the existing equipment that is there and incorporate new equipment. Mr. Varano asked what the total cost is? Supervisor Zinza stated the low quote through COSTARS vendor is \$90,065 and grant writing has already started. Mr. Varano asked if it's a match grant? Supervisor Zinza explained we will be requesting the remaining funds from the American Rescue funds to put toward the playground and the remaining will be grant money. A motion was made by Keith Stowe and second by Kelly Smith to approve the bid from Playgrounds Etc, LLC in the amount of \$90,065. Virginia Zinza abstained from voting. The remaining board members voted in favor; motion carried.

Mr. Varano asked if the Board was looking into putting in a walking trail? The Board explained yes that is on the list and we'll be grant writing for that as well. Mr. Varano stated a walking trail would be great up there and personally he believes that walking trail would get used more than the playground.

Guy Morse stated while we're speaking about the Park there is trim inside the building that has never been installed and he'd like to see it get installed and finished. Supervisor Zinza stated it's on the list to get completed.

A motion was made by Kelly Smith and second by Keith Stowe to adopt Resolution No. 18-2024 approving allocation of funds from the American Rescue Plan Fund to Playgrounds Etc., LLC in the amount of \$10,307.25 which is the remaining funds in the account less the accrued interest. Virginia Zinza abstained from voting. The remaining board members voted in favor; motion carried.

Review and consider offers/bids on the Wabco road grader. No offers were received. It's been advertised twice with no bids received so the Board can now accept any offer received if they wish to do so.

Review and consider offers/bids on the sale of the Model 1250 Vermeer Wood Chipper. No offers were received. Motion was made by Kelly Smith and second by Virginia Zinza to re-advertise the wood chipper for sale. The Board voted all in favor; motion carried.

ITEMS FOR CONSIDERATION:

Notice to 1807 Marr Road junk vehicles - We've received complaints and we've sent out letters and they aren't cleaning anything up. The Solicitor advised the options are the Township can go through the district magistrate and they will receive a fine, the Township can go on the property and remove the vehicles and file a lien for the cost of removal or we can go to Court to get a Court Order. Lt. Adams confirmed that the property owner was cited through the District Magistrate. The Solicitor advised that they can be cited again and every day the violation continues they will get fined. A motion was made by Virginia Zinza and second by Kelly Smith to send second violation notice to the property owner and authorize the police to pursue additional citation(s). The Board voted all in favor; motion carried.

Supervisor Zinza read an analytics report for the website since we are almost at one year of it being created. We receive roughly 700 visits per month and there are approximately 592 active users. She'd like this to be added to the January agenda to consider renewing the website for another year.

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Public Comment:

Dan Abramson - What are you doing about junk at properties on New Bedford-Sharon Road and 208? The Board advised that letters were sent out to those property owners, we'll follow-up on that. Supervisor Zinza stated she'd like to try and organize a clean-up day next year sometime.

Next meeting will be January 6, 2025 at 5:00 p.m. that will be the reorganizational and regular monthly meeting.

A motion for adjournment was made by Kelly Smith and second by Virginia Zinza. The Board voted all in favor; motion carried.

Adjournment time - 6:39 p.m.

Megan Allison
Megan Allison, Secretary