

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

April 11, 2025

The regular monthly meeting of the Pulaski Township Board of Supervisors was held on April 7, 2025 at 7:00 pm in the Township Municipal Building 1172 State Route 208, Pulaski, PA 16143.

Members present were Keith Stowe, Kelly Smith and Virginia Zinza.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Keith Stowe.

This meeting is being recorded for the purpose of transcribing minutes at a later date.

Public comments regarding items listed on the Agenda: None.

Note: On March 14, 2025 the Township received liquid fuels payment from the Commonwealth of Pennsylvania in the amount of \$181,041.11.

Note: The Board of Supervisors held an executive session on Monday, March 3, 2025 immediately following the regular meeting to discuss labor negotiations with the Township Solicitor.

Note: The Board of Supervisors held an executive session on Tuesday, April 1, 2025 at 2:30 p.m. to discuss personnel matters with the Township Solicitor.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the minutes of the regular meeting held on March 3, 2025, with all Board members present, and as presented to the Board on March 7, 2025. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve the payment of bills: General Fund – \$20,515.50; State Fund – \$6,966.37; Fire Fund – \$3,022.89 and Light Fund – \$467.65. The Board voted all in favor; motion carried.

As advertised in the New Castle News on March 10th and March 17, 2025 the Board opened sealed bids for materials, all quantities approved are more or less:

Bids received for 1,500 ton #8 Stone:

East Fairfield Coal Company	\$32.25/ton Delivered
McClymonds Supply & Transit	\$32.34/ton Delivered

Bids received for 100 ton 2A Stone:

East Fairfield Coal Company	\$20.90/ton Delivered
McClymonds Supply & Transit	\$21.49/ton Delivered

Bids received for 100 ton #3 Stone:

East Fairfield Coal Company	\$25.15/ton Delivered
McClymonds Supply & Transit	\$26.24/ton Delivered

Bids received for 100 ton R4 Rip Rap:

McClymonds Supply & Transit	\$26.24/ton Delivered
East Fairfield Coal Company	\$26.90/ton Delivered

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A motion was made by Kelly Smith and second by Virginia Zinza to accept bid from EFCC for #8 washed stone at \$32.25/ton delivered, 2A stone at \$20.90/ton delivered, #3 stone at \$25.15/ton delivered and McClymonds Supply and Transit for R4 rip rap at \$26.24/ton delivered (all quantities approved are more or less). The Board voted all in favor; motion carried.

Bids received for 35,000 gallon CRS-2:

Suit Kote Corporation	\$2.15/gallon delivered
Midland Asphalt	\$2.34/gallon delivered
Russell Standard	\$2.47/gallon delivered

Bids received for 5,000 gallon CRS-2P:

Suit Kote Corporation	\$2.539/gallon delivered
Midland Asphalt	\$2.57/gallon delivered
Russell Standard	\$2.73/gallon delivered

Vice Chairman Smith advised the Township previously had an issue with Suit-Kote in the past and they didn't stand by their product and wouldn't work with us to fix the issue. A motion was made by Virginia Zinza and second by Keith Stowe to approve the bid from Suit Kote Corporation as low bid for 35,000 gallon of CRS-2 at \$2.15 per gallon delivered and applied as directed and 5,000 gallon of CRS-2P at \$2.539 per gallon delivered and applied as directed (all quantities approved are more or less). Kelly Smith voted no, the remaining Board members voted in favor; motion carried.

Bids received for 5,000 gallon CRS-2 (FOB pick up only):

Russell Standard	\$2.05/gallon FOB
Suit Kote Corporation	\$2.20/gallon FOB
Midland Asphalt	\$2.34/gallon FOB

A motion was made by Virginia Zinza and second by Keith Stowe to approve the bid from Russell Standard as low bid for 5,000 gallon of CRS-2 at \$2.05 per gallon FOB pick up (all quantities approved are more or less). The Board voted all in favor; motion carried.

Bids received for 250 Superpave Wearing:

Lindy Paving	\$91.10/ton Delivered and \$77.10/ton FOB
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Bids received for 250 Superpave Binder:

Lindy Paving	\$83.60/ton Delivered and \$69.60/ton FOB
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A motion was made by Kelly Smith and second by Keith Stowe to approve the bid from Lindy Paving for 250 ton of superpave wearing asphalt at \$91.10/ton delivered and \$77.10/ton FOB and 250 ton superpave binder at \$83.60/ton delivered and \$69.60/ton FOB (all quantities approved are more or less). The Board voted all in favor; motion carried.

Bids received for 10,000 gallon Diesel (off road):

Reed Oil	\$2.3771
Glassmere	\$3.3944

Bids received for 4,000 gallon Gas (87 octane):

Reed Oil	\$2.3537
Glassmere	\$3.199

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A motion was made by Virginia Zinza and second by Kelly Smith to accept the bid from Reed Oil for 10,000 gallon off-road diesel at \$2.3771/gallon and 4,000 gallon Unleaded 87 gas at \$2.3537/gallon. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve the 2025 summer roadwork: Evergreen Road, Nashua Road, Rayner Road, Pine Glenn Road, Lapin Lane and Woodland Drive for a total of approximately 7 miles of road weather and funding permitting. The Board voted all in favor; motion carried.

The Board reviewed and considered the County Application for Liquid Fuels Funding. A motion was made by Virginia Zinza and second by Keith Stowe to adopt Resolution No. 06-2025 authorizing the Township to make application requesting funding from the County Liquid Fuels Program for tar and chipping project. The Township can only make one application this year and we don't know how much funding we'll be awarded. The application has to be submitted to the County before April 30, 2025. The Board voted all in favor; motion carried.

The Board reviewed and considered two (2) letters of interest received for interest in a position on the Zoning Hearing Board for a three (3) year term. Supervisor Zinza read Ruth Fletcher and Shane Santiago's letter of interest. A motion was made by Virginia Zinza and second by Keith Stowe to adopt Resolution No. 07-2025 appointing Shane Santiago to the Zoning Hearing Board for a three (3) year term. The Board voted all in favor; motion carried. The Board thanked both applicants for applying for the position.

The Board reviewed and considered the Escrow Agreement for a proposed solar project with the Villa Maria. The Solicitor explained per the Solar Ordinance the Villa will be required to provide a financial security for decommissioning of the system at the end of its use. The Villa opted to go the cash route and the Township will hold money in an escrow account and the Villa's attorney drafted the Escrow Agreement for the Township's review and approval. A motion was made by Kelly Smith and second by Virginia Zinza to adopt Resolution No. 08-2025 authorizing the Township to enter into an Escrow Agreement for a proposed solar project with the Villa Maria. The Board voted all in favor; motion carried. This does not approve the project, this is just part of confirming the Ordinance regulations have been met when they apply for permits.

The Board reviewed and considered the farm stand/produce stand zoning ordinance amendment. The Solicitor's office drafted a proposed amendment and it must be sent to County Planning and Township Planning Commission for review which has been done and the Township received feedback and comments on the draft. There were questions on acreage and parking spaces and whether this would permit baked goods and eggs to be sold. The County also recommended this be done as a conditional use approval instead of a permitted use as this current draft states so long as the criteria is met. There was a lengthy discussion over acreage and parking spaces, parking on the berm or ROW and signage. Roadside stands are permitted in the Agricultural Zoning District but not currently in the Residential Zoning District which is the purpose of this amendment. A motion was made by Virginia Zinza and second by Kelly Smith to advertise notice of intent to adopt Ordinance No. 02-2025 and schedule a public hearing for May 5, 2025 at 6:45 p.m. The Board voted all in favor; motion carried.

The Board reviewed and considered the Township Park/public areas rules and regulations Ordinance. Virginia did some research on other areas that have park rules and regulations and put together language for review by the Solicitor, Park Committee and Supervisors and we believe we have a final draft for approval and adoption. A motion was made by Virginia Zinza and second by Keith Stowe to advertise notice of intent to adopt Ordinance No. 03-2025. The Board voted all in favor; motion carried.

The Board reviewed and considered the Shanay Wiley Subdivision with Sewage Facilities Planning Module for Lot A and Planning Waiver and Non-Building Declaration for Lot B as previously reviewed by the Planning Commission. The Sewage Planning Module will need to be sent to DEP for approval prior to recording of the Subdivision Plan. A motion was made by Virginia Zinza and second by

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Kelly Smith to approve the Shanay Wiley Subdivision and Sewage Facilities Planning Module for Lot A and Planning Waiver and Non-Building Declaration for Lot B. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to donate \$240 to the Laurel Conservation Club for fish for Deer Creek children and handicap fishing area to be included with other donations received from local businesses. The Board voted all in favor; motion carried. The Township will list names on the website of people who donated.

The Police Department recently underwent an audit with the State Police and they advised there were two (2) policies that needed to be adopted to the Departments Standard Operating Procedures and the policies are the Media Protection Policy and Disposal of Media and Policy Procedures. A motion was made by Virginia Zinza and second by Keith Stowe to adopt those policies. The Board voted all in favor; motion carried.

The Board reviewed quotes for body cameras for the Police Department that Chad obtained. Lt. Adams explained he applied for a grant to get funding to purchase body cameras and it would be a grant of \$8,000 annually upon application. He obtained quotes from Axon one quote is for cameras that have GPS and redaction software and one quote doesn't which is obviously cheaper. It would be a five (5) year lease with one annual payment so the Township would be responsible for the difference between the grant total and the annual cost on the lease. A motion was made by Virginia Zinza and second by Keith Stowe to purchase eight (8) body cameras from Axon in the amount of \$11,010.94 annually and apply grant funds and the remaining monies will be paid from the Gas Fund. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Keith Stowe to approve park rentals for April 26th and July 19th. The Board voted all in favor; motion carried.

The Board reviewed and considered offer on the sale of the road grader, the previous offer that was approved was withdrawn by the other party. A motion was made by Kelly Smith and second by Virginia Zinza to rescind the previous motion to accept the \$9,000 offer received from Mercer Raceway. The Board voted all in favor; motion carried. Horizon Construction submitted a written offer of \$9,000 to purchase the road grader as-is. A motion was made by Kelly Smith and second by Virginia Zinza to accept the \$9,000 from Horizon Construction for sale of the road grader. The Board voted all in favor; motion carried.

The softball team using the ball field in New Bedford at the Park contacted the Township stating that new bases and a pitcher's mound are needed as the ones there currently are probably 15-20 years old and they're worn and need replaced. Kelly also looked into pricing for sand to have to put on the fields in New Bedford and Pulaski for maintenance. The bases and pitcher's mound cost \$948 and can be purchased on Amazon and the sand for 25 ton of sand delivered the cost would be \$2,000 from Dura-Edge in Slippery Rock. The Township would like the bases and stuff to be locked up when not being used and the Township and the softball association would both have a key to access them when needed. A motion was made by Virginia Zinza and second by Kelly Smith to purchase pitcher's mound, soft touch bases and sand for ball field in the amount of \$2,948 to be paid from the gas fund. The Board voted all in favor; motion carried.

ITEMS FOR CONSIDERATION:

Police Chief - Vice Chairman Zinza read a statement. The topic of a Police Chief has come up recently and this is more than just management it's about safety, service and standing up for what our community deserves. Despite the rumors going around, we are fully committed to making sure the Township has a fully staffed, committed and respected Police Department. Applications have been received and we're encouraged by this progress. She is pushing for the full-time and part-time positions to be filled but she also believes it's time to appoint a Police Chief. Someone who can manage the Department, be active in

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hiring process when needed and be the liaison between the Department, the Supervisors and the Union while actively serving in the field and also serve as an enforcement officer. We need someone who will see things through from start to finish, who will hold individuals accountable for Township Ordinance violations and who will stand firm in upholding the standards our community expects and deserves. First responders are the backbone of our safety and well being and they deserve our full support and our residents deserve a Department that is present, prepared and proud to serve. We need a team that is staffed with high caliber individuals, trained, dedicated, well-equipped, respectful and ready to answer the call. The Township has had a Police Chief in the past and it's time to bring that role back. She'd like to move forward with creating a clear job description and redeveloping this position. The Solicitor explained that drafting a job description would be the first step and then you could open it up to accept applications for the position. A motion was made by Virginia Zinza and second by Kelly Smith to have the Solicitor draft a job description for the position of Police Chief. The Board voted all in favor; motion carried.

Wes Osborne - He's a lifetime resident of the Township. Our Police Department is understaffed and it needs to be addressed. He's glad to see this is being addressed and it's the first time a Township official wrote a statement and stuck up for them .

Sam Varano - He was a Supervisor for 12 years and when Jim Morris left and went to Mahoning Township Chad stepped up and took responsibility and as far as he's concerned he does an excellent job. Chad should have the opportunity to be the Police Chief.

Vern Eppinger - When he was a Supervisor they had a 5-man police force and two cruisers and we should have at least five (5) officers now. Mr. Eppinger asked what happened to the officer that was hired full-time last year? The Solicitor explained that was rescinded by the Board and Officer Wiesen still works part-time. Lt. Adams explained we have one full-time and two part-time officers that work full time somewhere else and part of the issue is wages and we're trying to negotiate that currently. People are going to other Departments who have higher wages so we're trying to negotiate that.

Dan Abramson - Will Chad be involved in the hiring process? Supervisor Zinza stated she doesn't see why he shouldn't be.

Updating Personnel Policies - The Supervisors reviewed the existing policies in place for personnel and they are old and outdated and they'd like to get an updated personnel policy drafted to send to the Department Unions for their review and comment. Supervisor Zinza pulled a template off PSATS website to use as a starting point to encompass all existing policies into one updated personnel policy.

*Fire Department Report for the month of March, 2025: 1 structure fires; 2 MVA; 1 alarms; 0 service calls; 1 trees down; 5 brush fire; 4 mutual aid; 2 EMS calls. Fire - 53.15 man hours, truck hours - 21; EMS man hours 7.8, truck hours 7. Ladies Aux Ham Dinner will be held on Sunday, April 27th from 12 - 3 p.m. tickets are \$15 for adults and \$10 for children.

Road Department Report for the month of March given by Vice Chairman Smith: Treated Roads; Ditching on Heather Heights; Replaced driveway culvert on Evergreen Road; Tree cutback on Evergreen and Rayner Road; Patching Marr, Evergreen, Nashua, Cotton, Five Points, Heather Heights, Pine Glenn and Maureen Drive. Street sweeping Village of Pulaski, all bridge decks and intersections; Cleaned up storm debris; Tree removal on Marr Road; General Maintenance and repair on equipment.

Police Department Report - Rape by Force - Other Forcible Means - 1; Theft (\$200 and over) - 1; Fraud - 2; Game Laws - 1; Township Ordinance (abandoned vehicles) - 1; PFA Violation - 1; Suspicious Auto - 4; Suspicious Person - 1; House Check - 2; Assist Other Policy or Agency - 1; Assist EMS - 1; Follow-Up Information - 3; Administrative Duty - 4; Citation (traffic) - 9; Court Hearings - 2; Disabled Vehicle - 1; Erratic Driver - 1; Firearm/Validation - 3; Meeting - 2; Request to Speak to Officer - 1; Scam/Phone call - 1; Traffic Warning - 7. Total Calls - 45.

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Park Committee Report - Discussed parcel consolidation of the Sheehan property into Township Park. Mr. Sheehan has purchased trees to plant along the property line and driveway to discourage parking. A request was made for ball field equipment which has now been approved for purchase. Continuing to work on grant applications the DCNR paperwork was submitted successfully on April 1st. Going over fundraising ideas - a parent's night out event featuring lock-in with movies and pizza and possible haunted walking trail for Halloween. Planning a future work session to address various maintenance tasks. Committee discussed options for maintaining the pond and exploring the cost of dredging. Andy Devite's brother owns a company that performs dredging services and will provide an estimate for review to understand potential cost. The Committee reviewed the draft Park Rules and Regulations Ordinance. Planning will resume for walking trail in preparation for grant application for 2026. Next Committee meeting is scheduled for April 28, 2025 at 6:00 p.m. at the Park Building.

Following is the report of taxes collected during the month of March, 2025:

Per Capita Taxes received from Berkheimer March, 2025:	\$44.00
Wage Taxes received from Berkheimer March, 2025:	\$12,158.19
Local Services Tax received from Berkheimer March, 2025 :	\$2,880.58

Following is the report of zoning permits issued by the Zoning Administrator, Mourice Waltz and building permits issued by the Building Code Official, Pennsylvania Construction Inspection, Inc. during March, 2025:

	<u>COST OF CONSTRUCTION</u>	<u>COST OF PERMITS</u>
New Home	\$166,000.00	\$474.50
Residential Porch Addition	\$8,000.00	\$193.26
Sunroom Addition	\$20,000.00	\$224.61
Cabinet Shop Addition	\$80,000.00	\$624.50
Dwelling Replacement	\$13,000.00	\$402.30
Total Cost of Construction	\$287,000.00	
Total Cost of Permits:	\$1,919.17	
Total Amount Collected:	\$1,919.17	

Following is the Treasurer's Report. All balances are as of April 7, 2025.

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
General Fund	\$100,022.91	\$291,266.52	\$166,270.78	\$119,076.92
State Fund	\$295,784.51			
Fire Fund	\$1,993.72	\$623,499.99		
Light Fund	\$20,380.59			
Equipment Fund		\$32,588.75	\$31,741.38	
Gas Lease Funds		\$407,788.70	\$422,370.92	
Park Fund	\$1,582.98			
Police Fund	\$1,050.87			
ARPA Fund		\$100,163.08		

NOTE: Balances do not reflect taxes collected from elected tax collector as they have not yet been deposited.

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PUBLIC COMMENT:


Sam Varano - Did the Board adopt Robert's Rules of Order? When he was a Supervisor the Solicitor advised them they don't follow Robert's Rules.

Karen Elder - Question about Ordinance that deals with unlicensed vehicles and run down homes. The Board and Lt. Adams explained the process of sending letters and photographing the property and if it's not cleaned up or removed the police will issue a citation and the individual gets fined through the Magistrate. In some instances when people don't want to clean up or remove vehicles after the citation then the Solicitor can take it to Court and try to get a Court Order

Supervisor Zinza watches comments on Facebook and she urges people that if you have a problem or complaint please contact the Township Building or send an email and let us know so we can get the message to the appropriate Department. There was a comment on Sharon Bedford Road there used to be a mirror on the bend and they asked if one could be put back up. We need to send a letter to PennDOT to see if they'll allow for a mirror to be installed there.

Next meeting is scheduled for May 5, 2025 at 7:00 p.m.

A motion was made by Virginia Zinza and second by Kelly Smith to adjourn the meeting. The Board voted all in favor; motion carried. The meeting adjourned at 8:35 p.m.



Megan Allison, Secretary