

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

February 6, 2026

The regular monthly meeting of the Pulaski Township Board of Supervisors was held on February 2, 2026 at 7:00 pm in the Township Municipal Building 1172 State Route 208, Pulaski, PA 16143.

Members present were Virginia Zinza, Kelly Smith and Keith Stowe.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Virginia Zinza.

This meeting is being recorded for the purpose of transcribing minutes.

Public comment regarding items listed on the agenda: None.

A motion was made by Kelly Smith and second by Keith Stowe to approve the minutes of the meeting held on January 5, 2026, with all Board members present, as presented to the Board on January 9, 2026. The Board voted all in favor; motion carried.

A motion was made by Keith Stowe and second by Kelly Smith to approve the payment of bills:
General Fund \$13,848.06 State Fund - \$12,598.66 Fire Fund - \$1,926.02 Light Fund -- \$466.16
The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to bid 600 tons of salt through COSTARS for the period of August, 2026 through July, 2027 season. The Board voted all in favor; motion carried.

A motion was made by Keith Stowe and second by Kelly Smith to approve payment of a health and welfare supplement to Chad Adams in the amount of \$300 per month for opting not to take the Township health benefits. The Board voted all in favor; motion carried.

The Board reviewed and considered Resolution and Memorandum of Understanding for Police Chief. Chairperson Zinza explained this has been a lengthy process from drafting and adopting the position to developing a Memorandum of Understanding. The Board appreciates everyone's patience with this as we continue working to revitalize the Department and move it forward. Chairperson Zinza extended thanks to Lt. Adams for his assistance in facilitating this process and Attorneys Perrotta and Jones for their work on legal documents necessary to get this position established and operational. A motion was made by Virginia Zinza and second by Keith Stowe to adopt Resolution No. 04-2026 appointing Frank A. Jannetti, Jr. as part-time Police Chief and approving Memorandum of Understanding. The Board voted all in favor; motion carried. Chairperson Zinza read a statement on behalf of Mr. Jannetti since he could not be in attendance at this meeting due to an unavoidable last minute matter that required his attention.

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As advertised in the legal section of the New Castle News on January 15, 2026, Notice of Intent to adopt Ordinance No. 01-2026. Ordinance No. 01-2026 an Ordinance creating the position of Code Enforcement Officer, establishing duties and powers and providing for enforcement of Township Ordinances, Resolutions and regulations. Public comment on Ordinance - Dan Gwin asked when did the Supervisors stop doing this and need to hire another individual? Chairperson Zinza advised there have been several complaints and it takes a lot of time and the Board felt this was the best option to stay on top of. Attorney Jones further explained the Supervisors and Police Department have been working together on this and it makes more sense to have a dedicated person to handle this and send out letters and attend hearings, etc. Ruth Fletcher asked what this would entail? It would handle high grass complaints, junk cars, garbage complaints. Nick Ceren asked about certifications required. The Ordinance outlines certifications. Brad Smith - Are there already Ordinances in place with guidelines to enforce. Attorney Jones advised we already have a junk ordinance and grass ordinance this Ordinance doesn't create guidelines it creates the position to enforce Ordinances already on the books. We worked with Shenango Township on this same issue and it's worked out well for them. A motion was made by Kelly Smith and second by Keith Stowe to adopt Ordinance No. 01-2026. The Board voted all in favor; motion carried.

A motion was made by Keith Stowe and second by Kelly Smith to approve the job description for Code Enforcement Officer. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Keith Stowe to advertise to accept letters of interest for Code Enforcement Officer position. The Board voted all in favor; motion carried.

The Board reviewed and considered Garage Parking Policy. Chairperson Zinza explained this was brought up during police contract negotiations and it was adopted in the contract and we wanted to encompass all employees if the need arises for them to park their personal vehicles inside the Township garage when the equipment was out so a policy was drafted. A motion was made by Keith Stowe and second by Virginia Zinza to adopt the Garage Parking Policy. Kelly Smith voted no, the remaining Board members voted in favor; motion carried.

The Board reviewed and considered Township Planned Event policy. Chairperson Zinza advised that the Park Committee was discussing fundraiser ideas which sparked a Township Planned Event Policy and covers liability and clearances needed for volunteers to work with children, all money will be handled by Township Secretary who is bonded. A motion was made by Virginia Zinza and second by Keith Stowe to adopt the Township Planned Event Policy. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to transfer funds from First National Bank Fire Fund to PLGIT Fire Fund in the amount of \$600,000. The Board voted all in favor; motion carried.

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A motion was made by Kelly Smith and second by Virginia Zinza to transfer funds from First National Bank Gas Fund to PLGIT Gas Fund in the amount of \$400,000. The Board voted all in favor; motion carried.

A motion was made by Keith Stowe and second by Kelly Smith to transfer funds from First National Bank Equipment Fund to PLGIT Equipment Fund in the amount of \$50,000. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Keith Stowe to re-appoint Michelle Hoffman to a four (4) year term on the Planning Commission. The Board voted all in favor; motion carried.

A motion was made by Keith Stowe and second by Kelly Smith to re-appoint Joe Lipo to a four (4) year term on the Planning Commission. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to approve park rentals for March 21st, April 11th, May 16th, June 6th, June 10th, September 25th-28th, October 24th, November 5th-8th, November 14th, November 27th-December 1st and December 5th. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Keith Stowe to approve quote for replacing the floor grating in the garage in the amount of \$3,525. This needs to be replaced for drainage in the garage the existing ones are collapsing. The Board voted all in favor; motion carried.

ITEMS FOR CONSIDERATION:

1. Assistant Roadmaster - The Solicitor's Office has been coordinating with the Supervisors to formulate a job description and MOU for an Assistant Roadmaster to assist in maintaining roads and once the position is created the Township would be able to appoint someone to that position. Chairperson Zinza stated that we have a road crew employee that doesn't want to join Teamsters. The Township doesn't want to lose him as an employee so this is something we're looking at to see what can be done.

Fire Department Report for the month of January, 2026 given by Chief Morse: Structure Fires – 0, MVA – 6, Auto alarms – 0, Service calls – 0, Trees/Lines down – 0, brush fires - 0, Mutual Aid – 6. EMS Calls -- 15; Totals calls – 27. Man hours for EMS: 11.15 and Truck hours for EMS: 7. Department has four (4) people in BVR class that started Sunday it's a 64 hour class.

Road Department Report for the month of January, 2026 given by Vice Chairman Smith: Treated roads during snow storms; Cleaned catch basins on Cherriwood, English, Oak Ridge; Tree cleanup on Cotton Road; Sign repair on North Valley View; General Maintenance and repair on equipment. The Board thanked everyone who helped through the snow storm to keep the roads open.

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Police Report - Runaway-Female Juvenile - 1; Motor vehicle accident - 1; PFA Violation - 1; Suspicious Auto -1; Abandoned Vehicle - 1; Administrative Duty - 1; Training Received - 1; Assist Public - 1; Court Hearings - 1; Request to Speak to Officer - 2; Traffic Warning -1. Total Calls 12.

Park Committee Report - Meeting held Monday, January 26th virtually over Zoom due to weather conditions. Discussed the announcement of DCNR grant award. Next steps a phone call is scheduled this week with DCNR project coordinator to review requirements and project timelines. Next will be a phone meeting in March with DCNR and project engineer to discuss design, scope and details. The Committee also discussed launching its first fundraiser which is hopefully launching soon it's a parents night out, kid's night in. Committee discussed future grant funding opportunities, event planning and ongoing park initiatives. Next meeting is scheduled for February 23rd. Chairperson Zinza asked the Board for their blessing to launch the park fundraiser Keith Stowe and Kelly Smith advised they didn't see any problem with it.

Chairperson Zinza read a few community announcements happening at River Valley Community Center this information will be posted on the website and sent out in email alerts.

Following is the report of taxes collected during the month of January, 2026:

Per Capita Taxes received from Berkheimer January, 2026:	\$338.00
Wage Taxes received from Berkheimer January, 2026:	\$18,874.04
Local Services Tax received from Berkheimer January, 2026 :	\$731.11

Following is the report of zoning permits issued by the Zoning Administrator, Mourice Waltz and building permits issued by the Building Code Official, Pennsylvania Construction Inspection, Inc. during January, 2026:

<u>COST OF CONSTRUCTION</u>	<u>COST OF PERMITS</u>
No permits issued in January, 2026.	

Following is the Treasurer's Report. All balances are as of February 2, 2026.

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT Accts.</u>	<u>CD's</u>
General Fund	\$147,170.27	\$428,191.09	\$172,247.69	\$123,105.01
State Fund	\$140,121.84			
Fire Fund	\$8,398.57	\$719,044.62		
Light Fund	\$22,301.83			
Equipment Fund		\$45,956.01	\$32,520.59	
Gas Lease Funds		\$484,912.72	\$437,558.86	
Park Fund	\$1,586.76			
Police Fund	\$6,050.87			
ARPA Fund		\$102,622.94		

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PUBLIC COMMENT:

Nick Ceren - Just wanted to follow-up on ATV information he previously provided. There are State and County grants available. Questions came up about connecting to trails and liability concerns.

Nick Vercilla - What is date and time of Fundraiser at the Park? Friday, March 6th 6:00 to 10:00 p.m.

Dan Abramson - What is rate of pay for Police Chief? \$35/hour per Memorandum of Understanding. What is rate of interest for PLGIT? It fluctuates but typically around 4.1%.

Shane Santiago - Do we need to work with a financial advisor? Could be getting a higher interest rate. The Solicitor explained most Municipalities have money invested with PLGIT because that's where you're going to get the best options for investing Township funds with less risk. Any update on Zoning Committee when meetings will get started? The Board said hopefully very soon.

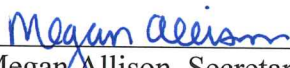
Sam Varano - Question about assistant roadmaster position. When he was a Supervisor here and negotiated contracts with Teamsters employees had to be in the Union, if they didn't want to be they couldn't work here. Attorney Jones explained that's one of the issues being discussed right now.

Vern Eppinger - State has a policy that you do not drive a truck plowing snow over 27 mph and you're also not allowed to idle cars. He provided information to the Board for their review.

Jake Huffman - Reported several street lights out on North Street and cars being parked on North Street and Liberty Street and it makes it difficult to get emergency vehicles through. The Board advised they have reported several street lights out to Penn Power recently to be fixed and letters have been sent to individuals on Liberty Street and North Street regarding the posted one-hour parking and cars being parked because it makes it hard to plow the snow through there.

Next meeting is scheduled for March 2, 2026 at 7:00 p.m.

A motion was made by Kelly Smith and second by Virginia Zinza to adjourn the meeting. The Board voted all in favor; motion carried. The meeting adjourned at 7:50 p.m.


Megan Allison, Secretary