

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

September 17, 2026

The regular monthly meeting of the Pulaski Township Board of Supervisors was held on September 14, 2026 at 7:00 pm in the Township Municipal Building 1172 State Route 208, Pulaski, PA 16143.

Members present were Virginia Zinza, Kelly Smith and Keith Stowe.

The meeting was opened with the Pledge of Allegiance to the Flag and called to order by Virginia Zinza.

This meeting is being recorded for the purpose of transcribing minutes.

Public comment regarding items listed on the agenda - Sam Varano may have comment about part-time employee part.

NOTE: The Board was presented with the 2027 Minimum Municipal Obligation (MMO) for the Non-Uniform Pension Plan on September 2, 2026. The 2027 Minimum Municipal Obligation for the Non-Uniform Pension Plan is estimated at \$13,420.00.

NOTE: The Board was presented with the 2027 Minimum Municipal Obligation (MMO) for the Police Pension Plan on September 2, 2026. The 2027 Minimal Municipal Obligation for the Police Pension Plan is estimated at \$0.

A motion was made by Kelly Smith and second by Keith Stowe to approve the minutes of the regular meeting held on August 3, 2026, with all Board members present, as presented to the Board on August 11, 2026. The Board voted all in favor; motion carried.

A motion was made by Keith Stowe and second by Virginia Zinza to approve minutes of the special meeting held on August 10, 2026 at 5:00 p.m. with all Board members present and presented to the Board on August 11, 2026. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Virginia Zinza to approve minutes of the special meeting held on August 31, 2026 at 5:00 p.m. with all Board members present and presented to the Board on September 3, 2026. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Keith Stowe to approve the payment of bills: General Fund – \$11,769.09; State Fund – \$445.85; Fire Fund - \$3,252.62. The Board voted all in favor; motion carried.

A motion was made by Kelly Smith and second by Keith Stowe to advertise the Board's intent to appoint an auditing firm to audit all Township accounts for the fiscal year ending December 31, 2026 at the Board's November, 2026 meeting. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Keith Stowe to hire Shane Santiago as a part-time employee, on an as-needed basis, at a rate of \$17.25/hour. Sam Varano asked if Mr. Santiago has a CDL? He does not. Mr. Varano stated he thought it was previously stated in a meeting that all road department employees are required to have a CDL. He asked the Board to research that and get back to him. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Kelly Smith to purchase 300 ton (more or less) or anti-skid from Slippery Rock Materials at the quoted price of \$18.20/ton delivered. We received two quotes Slippery Rock Materials

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

September 17, 2026

\$18.20/ton delivered and H & H Materials was \$21/ton delivered. Last year anti-skid with Slippery Rock Materials was \$17.95/ton delivered so the price has increased slightly. The Board voted all in favor; motion carried.

The Board reviewed and considered a Bid Acceptance Form for Repository Property at 350 Heritage Circle. A motion was made by Keith Stowe and second by Kelly Smith to approve and execute the Bid Acceptance Form. The Board voted all in favor; motion carried.

The Board reviewed and considered the revised Final Plan Subdivision for Jane and Daniel Cullen with Sewage Planning Modules as previously reviewed by the Planning Commission. The Planning Commission gave a favorable review, if approved by the Township it will be sent to the DEP for approval of the Sewage Planning Module prior to recording. This is a two-lot Subdivision on Marr Road and Dogwood Way. Dan Cullen was in attendance he explained they do not have a plan for Lot 2, he spoke to Mr. Conti at the County because there was some confusion about that apparently. A motion was made by Virginia Zinza and second by Kelly Smith to approve the Subdivision and Sewage Planning Modules to be sent to the DEP for review and approval prior to recording. The Board voted all in favor; motion carried.

The Board reviewed and considered the Traci Cangey Subdivision Plan with Sewage Planning Modules as previously reviewed by the Planning Commission. The Planning Commission gave an unfavorable review, if approved by the Township it will be sent to the DEP for approval of the Sewage Planning Module prior to recording. This is a two-lot Subdivision on Old Pulaski Road. There are several comments in the County's review letter and the Township has not received a revised plan showing the comments were addressed. A motion was made by Virginia Zinza and second by Kelly Smith to table this until the October meeting. The Board voted all in favor; motion carried.

The Board discussed and considered appointment to the Municipal Authority Board through September, 2030. There has been a vacancy on the Municipal Authority Board due to a resignation earlier this year. Shane Santiago submitted a letter of interest for the position. Megan explained the Authority Board had spoke to a few individuals about possibly sitting on the Board but no one submitted a letter of interest for consideration. A motion was made by Virginia Zinza and second by Keith Stowe to appoint Shane Santiago to the Municipal Authority Board. The Board voted all in favor; motion carried.

The Board discussed and considered vacancy on Board of Auditors. Per the Election's Office this appointment will be until next year when it will be on the ballot in the Municipal Election. The Board asked if anyone in the audience was interested in being an Auditor? Shane Santiago stated he'd be interested if he could hold both a position on the Zoning Hearing Board and be an Auditor. The Board explained that is not possible he could only do one. A motion was made by Virginia Zinza and second by Kelly Smith to advertise for letters of interest for the Board of Auditors vacancy. The Board voted all in favor; motion carried.

A motion was made by Keith Stowe and second by Virginia Zinza to approve park rentals for August 14th - 17th, August 30th (received after the August 3rd meeting) and October 25th. The Board voted all in favor; motion carried.

A motion was made by Virginia Zinza and second by Keith Stowe to set Trick or Treat hours for Saturday, October 31, 2026 from 4:00 p.m. to 6:00 p.m. The Board voted all in favor; motion carried.

ITEMS FOR CONSIDERATION:

Drug and Alcohol Use Policy - The Solicitor drafted a policy for the Board's review and Vice Chairman Smith stated one thing that wasn't included in that was anyone who drives any Township equipment go through a physical. That would cover all Township employees and any new hires. The Solicitor explained that could be added however any employees

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

September 17, 2026

covered under the Teamsters contract or Police contract would be subject to the bargaining agreements. Chairperson Zinza stated we started drafting a personnel policy incorporating existing policies into one. It was sent to Teamsters and they thought there was a lot of redundancy with their contract. She'd like to revisit the Personnel Policy to get it drafted and reviewed to adopt and we can add the drug and alcohol use and physical to that policy. The Solicitor explained the unions may push back on it but you can draft a policy for non-union employees specifically.

*Fire Department Report - None.

*Road Department Report for the month of August, 2026 given by Vice Chairman Smith: Tree cleanup on Cotton Road, Hillsville Road and Cherriwood Road; Patching on Evergreen Road, Nashua Road, Cotton Road, Deer Creek, Oak Ridge and Pine Glenn; Clean catch basin on Oak Ridge; Tree cutback on Hillsville Road and Oak Ridge; Prep equipment and roads for tar and chipping; General Maintenance and repair on equipment. Tar and Chipping was completed and we helped Wilmington Township with their tar and chipping as well. The roller really made a difference the stone packed well. The chipper saved us on oil with no overlap.

*Police Department Report for the month of August, 2026 given by Chief Jannetti - Theft - \$200 and over - all other - 1; Fraud-Credit Cards/ATM - 1; Traffic Offenses (Court Cases Not DUI); PFA Violation - 1; Abandoned Vehicle - 1; House Check - 1; Assist Other Police or Agency - 2; Assist - EMS - 2; Administrative Duty - 4; Attempt to Locate - 1; Animal Complaint - 1; Community Policing - 2; Crash Non-Reportable - 1; Meeting - 1; Request to Speak to Officer - 1; Suspicious Activity - 1; Traffic Warning -1. Total Calls - 23.

*Park Committee Report - Meeting was held on August 31, 2026 at 6:00 p.m. The new picnic tables are complete and are scheduled to be delivered on Thursday, September 17 at 8:00 AM. Committee discussed and I spoke with Shane regarding help with placement of the other picnic tables. Plans are to move tables to the back patio, proposed dog park area, and kids' fishing stream and to ask the road crew if they would like one placed near the garage. Discussed moving forward with using the back field as the dog park. A local Girl Scout troop reached out looking for a sustainable, long-term volunteer project. The Committee feels the dog park would be a great opportunity for the troop to assist with ongoing upkeep, improvements, and beautification. Playgrounds Etc. has been contacted twice requesting a more definitive installation date for the new playground equipment. A confirmed date has not yet been received. Discussed possible amenities, activities, and plans for the playground ribbon-cutting and opening celebration. Date for the event will be discussed once we have a final date of installation. Discussed restarting Kids Night at the Park as a fundraiser for the Park Fund. The bench sponsorship program has received three donations, with two additional sponsorships expected. Plaques will be ordered once all sponsorship information is received. The benches are expected to be completed within the next week. The contractor who installed the new flooring at the Fire Department on Evergreen came to the Park Hall and took measurements to prepare a quote for new flooring. Next Meeting: September 28, 2026 at 6:00 PM.

Following is the report of taxes collected during the month of August, 2026:

Elected Tax Collector, Bradley Marshall:

Real Estate Taxes:	\$882.78
Fire Taxes:	\$882.78
Light Taxes:	\$33.66

PULASKI TOWNSHIP BOARD OF SUPERVISORS

LAWRENCE COUNTY
1172 STATE ROUTE 208
PULASKI, PENNSYLVANIA 16143
PHONE: 724-964-8891 FAX: 724-964-1028

September 17, 2026

Per Capita Taxes received from Berkheimer August, 2026:	\$948.10
Wage Taxes received from Berkheimer August, 2026:	\$67,902.46
Local Services Tax received from Berkheimer August, 2026 :	\$5,327.99

Following is the report of zoning permits issued by the Zoning Administrator, Mourice Waltz and building permits issued by the Building Code Official, Pennsylvania Construction Inspection, Inc. during August, 2026: None.

Following is the Treasurer's Report. All balances are as of September 14, 2026.

	<u>Checking Accts.</u>	<u>Savings Accts.</u>	<u>PLGIT</u>	<u>CD's</u>
General Fund	\$154,825.21	\$590,243.21	\$176,029.10	\$125,618.99
State Fund	\$244,177.81			
Fire Fund	\$3,003.61	\$210,846.91	\$610,833.20	
Light Fund	\$24,104.22			
Equipment Fund		\$40,395.10	\$50,839.41	
Gas Lease Funds		\$147,078.14	\$700,389.94	
Park Fund	\$2,674.23			
Police Fund	\$6,050.88			
ARPA Fund		\$89,195.48		

NOTE: Balances do not reflect taxes collected from elected tax collector as they have not yet been deposited.

PUBLIC COMMENT:

Jason Mathieson - He went through a Variance hearing back in May and at the end of the hearing the Zoning Board said they were going to recommend re-zoning has that been started yet? The Board explained they've talked about re-zoning but haven't got started yet. Mr. Mathieson stated something needs to be done, some of the zoning doesn't make sense. He's talked to a lot of residents that want to do things on their property but they can't because of zoning rules that shouldn't be in Pulaski. The Board explained they will work on getting the meeting set up and get this process started to start updating the Zoning, it's going to take a lot of time and money to get this done. It has to go before County Planning, Township Planning Commission and the Supervisors will need to hold public hearings before anything is officially adopted.

Shane Santiago - Agricultural activity is protected by the State if you have either 10 contiguous acres or at least \$2,000 in profit then local municipalities cannot do anything by passing legislation that interferes with that. ATVs are speeding up and down 208, people burning plastic, people treating their property like it's a dirt track and playing loud music all hours of the day. There continues to be heavy truck traffic on State Route 208 as well and he's heard that some of these driver's have permits to travel the road. He has a huge pot hole off the edge of the road near his property and he spoke to the PennDOT foreman when they were tar and chipping 208 and he said they don't fix the shoulders and that was his responsibility and no more than a couple days later he saw PennDOT on 551 repaving the entire shoulder.

Next meeting is scheduled for October 5, 2026 at 7:00 p.m.

A motion was made by Virginia Zinza and second by Kelly Smith to adjourn the meeting at 7:48 p.m.

Megan Allison
Megan Allison, Secretary